

BOARD OF SUPERVISORS

Brown County



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ADMINISTRATION COMMITTEE

Tom Sieber, Chair; James Kneiszel, Vice Chair
Richard Schadewald, John Vander Leest, Keith Deneys

ADMINISTRATION COMMITTEE

THURSDAY, AUGUST 1, 2019

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

- I. Call to Order.
- II. Approve/Modify Agenda.

- 1. Review minutes of:
 - a. Housing Authority (May 20, 2019).

Comments from the Public

County Clerk

- 2. Budget Status Financial Report for June 2019 – Unaudited.

Child Support

- 3. Budget Status Financial Report for May and June 2019 - Unaudited.
- 4. Departmental Opening Summary – June 2019.
- 5. Director Summary for June/July 2019.

Technology Services

- 6. Communication from Chairman Moynihan re: Council Chambers/Technological Issues/Contractual Remedy:

Fellow Supervisors,

It has been increasingly apparent that the technological issues (voting board, inoperable camera, etc.) that we as a county board have been experiencing on the board floor, have been far too numerous to count during this term. As such, with the Administration Committee already addressing this issue, I would also ask that Corporation Counsel review the current contract with the present vendor to locate any potential fiscal remedy to this situation.

Further, if it were deemed to be a huge outlay for correcting or replacing the present equipment, I'd also ask the Administration Committee, along with Corporation Counsel to review the contract the county shares with the City of Green Bay for the use of its chambers. I am of the opinion if there is to be a future sizable outlay, we as a county may want to entertain locating our own meeting place. I mention this, only because Green Bay has gone with a new software program from what was used previously and it may not be compatible for use in the same setting. Which may be a factor with our present issues. *Referred from June County Board.*

7. Budget Status Financial Report for May 2019 - Unaudited.
8. 2020 Capital Project 5-Year Outlook Summary – Projects Proposed as of July 2019.
9. Director's Report.

Treasurer

10. Budget Status Financial Report for June 2019 – Unaudited.
11. Treasurer's Report.
12. Discussion and possible action on the sale of the following tax deed parcels from the Wisconsin Surplus Online Auction ending 7-26-19:

Parcel #	Address	High Auction Bid \$
M-760	3723 Wayside Road in Town of Morrison	\$
W-116	2569 Apple Creek Road in Town of Wrightstown	\$
W-116-2	Apple Creek Road in Town of Wrightstown	\$

13. Discussion of Sale of Brown County owned Parcel 21-1293-2 at 1739 Main St. Green Bay, WI FINAL CASE CLOSURE WITH CONTINUING OBLIGATIONS.
14. Communication from Supervisor Sieber re: To enact a timeline for a final hearing on appeals for properties that are in the In Rem process. *Referred from June County Board.*

Administration and Human Resources

15. Communication from Supervisor Lefebvre re: To look into a summer schedule – 7:30 AM to 5:00 PM, 4 days a week and 7:30 AM – 11:30 AM Fridays. *Referred from June County Board.*
16. CIP Update.
17. Resolution Providing for the Sale of Approximately \$16,710 General Obligation Refunding Bonds, Series 2019.
18. Budget Status Financial Report for June 2019 – Unaudited.
19. Budget Adjustment Log.
20. Director's Reports.

Veterans Services – No agenda items.

Other

21. Audit of bills.
22. Such other matters as authorized by law.
16. Adjourn.

Tom Sieber, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

MINUTES
BROWN COUNTY HOUSING AUTHORITY
Monday, May 20, 2019, 3:30 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

ROLL CALL:

Tom Deidrick-Vice Chair	<u>Exc</u>	Ann Hartman	<u>X</u>
John Fenner	<u>X</u>	Sup. Andy Nicholson	<u>Abs</u>
Corday Goddard-Chair	<u>X</u>		

OTHERS PRESENT: Adam Kofoed, Chuck Lamine, Patrick Leifker, Kathy Meyer, Zach Chartrand, Stephanie Schmutzer and Jonathan Ehlke via phone.

APPROVAL OF MINUTES:

1. Approval of the minutes from the April 15, 2019 meeting of the Brown County Housing Authority.

A motion was made by J. Fenner, seconded by A. Hartman to approve the minutes from the April 15, 2019 meeting of the Brown County Housing Authority. Motion carried.

COMMUNICATIONS:

2. SEMAP Score. P. Leifker provided an update on the BCHA SEMAP Score. P. Leifker presented at the March 2019 meeting that he anticipated that the BCHA would be deemed a "High Performer" for the FY2018 designation. Staff were provided with the results in April, and the BCHA was identified as a "Standard Performer". P. Leifker explained why the BCHA received the "Standard Performer" designation vs. the "High Performer" designation. P. Leifker stated that being a standard performer vs. high performer does not change the way the program is administered, renewal contracts, no financial penalties with HUD, or no extra reporting requirements.

A motion was made by A. Hartman, seconded by J. Fenner to accept and place on file the SEMAP score. Motion carried.

REPORTS:

3. Report on Housing Choice Voucher Rental Assistance Program:
 - A Preliminary Applications
There were 169 preliminary applications for April.
 - B. Unit Count
The unit count for April was 2,921.
 - C. Housing Assistance Payments Expenses
The April HAP expense totaled \$1,332,427.
 - D. Housing Quality Standard Inspection Compliance
There were a total of 377 inspections conducted for April. Out of the 377 inspections; 194 passed initial inspection, 58 passed re-inspection; 96 failed; and 29 were a no show.
 - E. Not Reported at the meeting.
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
In April there were 71 active FSS clients, 62 clients in level one; 11 clients in level two; 0 client in level three and 6 clients in level four. There was 1 new contract signed, 2 graduates, 36 active escrow accounts and 45 active homeowners.

- G. VASH Reports (new VASH and active VASH)
For April there were 0 new VASH clients, for a total of 35 active VASH clients.
- H. Langan Investigations Criminal Background Screening and Fraud Investigations
For April, there were 32 total investigations, 8 new investigations, 18 outstanding cases and 6 cases closed. There were 156 new applications processed, 155 were approved and 1 was denied. The breakdown for fraud investigations by Municipality is as follows: Green Bay and DePere. Applications by Municipality is as follows: Green Bay, Other (outside of Brown County).

NEW BUSINESS:

4. Consideration with possible action on restructuring a financial agreement with TWG Development regarding the Broadway Lofts project.

A. Kofoed provided background information on the project. Back on June 25, 2018, Jonathan Ehlke attended a BCHA meeting and presented on the Broadway Loft project and asked for funding. The project was for building apartment units and townhomes on Broadway. Funding was approved for a \$75,000 grant and \$75,000 in the form of a 1.5 percent loan payable over 15 years.

A. Kofoed explained that he, J. Ehlke, and Chuck Lamine worked on restructuring the agreement to benefit both the county housing authority and TWG Development. The new agreement will be a 100% loan, rather than 50% loan and 50% grant. A. Kofoed stated that 50% would stay the same as the original agreement with an annual payment for 15 years. The other \$75,000 (that was a grant) will be a \$75,000 loan that will be paid back on the net cash flow of the project.

Jonathan Ehlke was conferred in. – J. Ehlke explained that it was a mutual agreement that would benefit both parties. He explained Broadway Lofts receiving a direct loan would reduce their tax burden and would allow the BCHA to receive all their funding back with interest.

Question asked about what does it mean when it says the annual interest will be paid back net cash flow. J. Ehlke explained that with low income housing tax credit projects finances get paid back based on both the annual income received and when the project is refinanced. Typically for this instance when the project is refinanced in 15-20 loans get paid back in their recorded order. Based on BCHA's financial position being in the last position, it is likely the larger loans will be paid off first until the project is refinanced.

Staff recommends approval of the new agreement for the following reasons:

- 100% of the funds will be coming back.
- The Housing Authority will receive \$5,600 annually, which will allow us to put money back into the community quicker.
- It was mutually agreed upon by TWG staff and Brown County staff.

A motion was made by A. Hartman, seconded by J. Fenner to approve restructuring a financial agreement with TWG Development regarding the Broadway Lofts project. Motion carried.

5. Consideration with possible action on approval of the Passbook Savings Rate which determines asset calculations for housing assistant payments.

A. Kofoed briefly explained what a Passbook Savings Rate is, and stated that HUD requires PHAs to review the Passbook Savings Rate annually. Essentially this is a way of calculating family assets when individuals apply for the program. We need to evaluate their income and their assets to be sure they are eligible for the program. P. Leifker explained that the passbook savings rate is used infrequently due to the \$5,000 threshold that is established. A. Kofoed explained the percentage rates.

A motion was made by J. Fenner, seconded by A. Hartman to approve the passbook savings rate to remain at zero percent. Motion carried.

BILLS AND FINANCIAL REPORT:

6. Consideration with possible action on acceptance of BCHA bills.

A. Kofoed presented the BCHA bills.

- Insurance was slightly more than anticipated, not over budget, but to keep in mind for budgeting.
- The office remodeling costs has not hit the books yet.
- Parking - we have not been charged yet for the cost of parking the housing authority vehicle. The budget is about \$480 for parking and gas. Parking alone will be slightly over \$500/year, so the budget will need to be amended.

A motion was made by A. Hartman, seconded by J. Fenner to accept and place on file the BCHA bills. Motion carried.

7. Consideration with possible action on acceptance of BCHA financial report.

A. Kofoed presented the BCHA financial report.

A motion was made by A. Hartman, seconded by J. Fenner to accept and place on file the BCHA financial report. Motion carried.

STAFF REPORTS AND INFORMATIONAL:

8. Executive Director's Report

C. Lamine noted that his waiver was approved on March 8th.

C. Lamine stated that he and Adam have started the one-on-one meetings with board members.

C. Lamine noted that the office remodeling is complete, and the Housing Authority shared some of the costs of the project.

C. Lamine stated he attended the American Planning Association National Conference in San Francisco last month. C. Lamine touched on the highlights of the meeting and some of the sessions he attended, i.e. housing and homelessness. C. Lamine stated he came away with some ideas and hopes to be able to bring those ideas forward.

9. Administrator's Report

A. Kofoed introduced our accountant, Dave Diedrick.

a. Recap on GAP Financing – Adam put together the scoring based on the comments received from last month's presentation. Board members chose the hybrid model as the preferred gap financing option. The next step will be to draft a policy for the board and decide on future interest rates.

b. Lead Agreements with Brown County Health – Brown County Housing Authority staff is working on a memorandum of understanding with the Brown County Health Department. The goal will be to have the Health Department provide quarterly reports with positive lead tests to the BCHA for ICS to verify if there are tenants living at that address and may trigger an inspection. Adam stated that he has done some research and according to the admin plan, if there are lead issues and we're notified, the landlord has 30 days to correct it, otherwise the tenants receiving a voucher do have the option of moving to a different rental unit.

- c. State Funding for Lead Abatement – Brown County staff were contacted by the State of WI Dept. of Human Service about a lead abatement program. This is a grant program. The program wants to collaborate with the NE Wisconsin Rehabilitation program. This program could potentially help the Brown County Housing Authority, and may be interested in playing a key role in finding a good administrator for this new program.

10. OTHER BUSINESS:

A. Hartman stated she received a call from a friend of hers who is a landlord who is having a problem with a tenant in a different building, stated this individual is harassing tenants in his building and he was curious to know if this person is on Section 8. A. Hartman asked Patrick Leifker if he received the complaint letter/email. Patrick Leifker will follow-up with this individual, but noted that due to confidentiality, he cannot disclose any information.

10. Date of next meeting: June 17, 2019 at City Hall.

C. Lamine noted that staff might potentially look into holding these meetings at the Sophie Beaumont Building as they do have a nice conference room located on the first floor, with parking available.

Concern was raised about the capability of recording these meetings at other locations. C. Lamine stated that he did not think there was a requirement that these meetings be video or audio taped. Stephanie Schmutzer stated that these meetings are not being recorded in this room any longer, as the recording would go to the city and not the county. C. Lamine stated that these meetings are reported to the Planning, Development and Transportation Committee, and the minutes are posted, but he would also check into any requirements of video/audio taping these meetings.

A motion was made by A. Hartman, seconded by J. Fenner to adjourn. Motion carried.
Meeting adjourned at 4:25pm

Brown County Clerk Budget Status Report

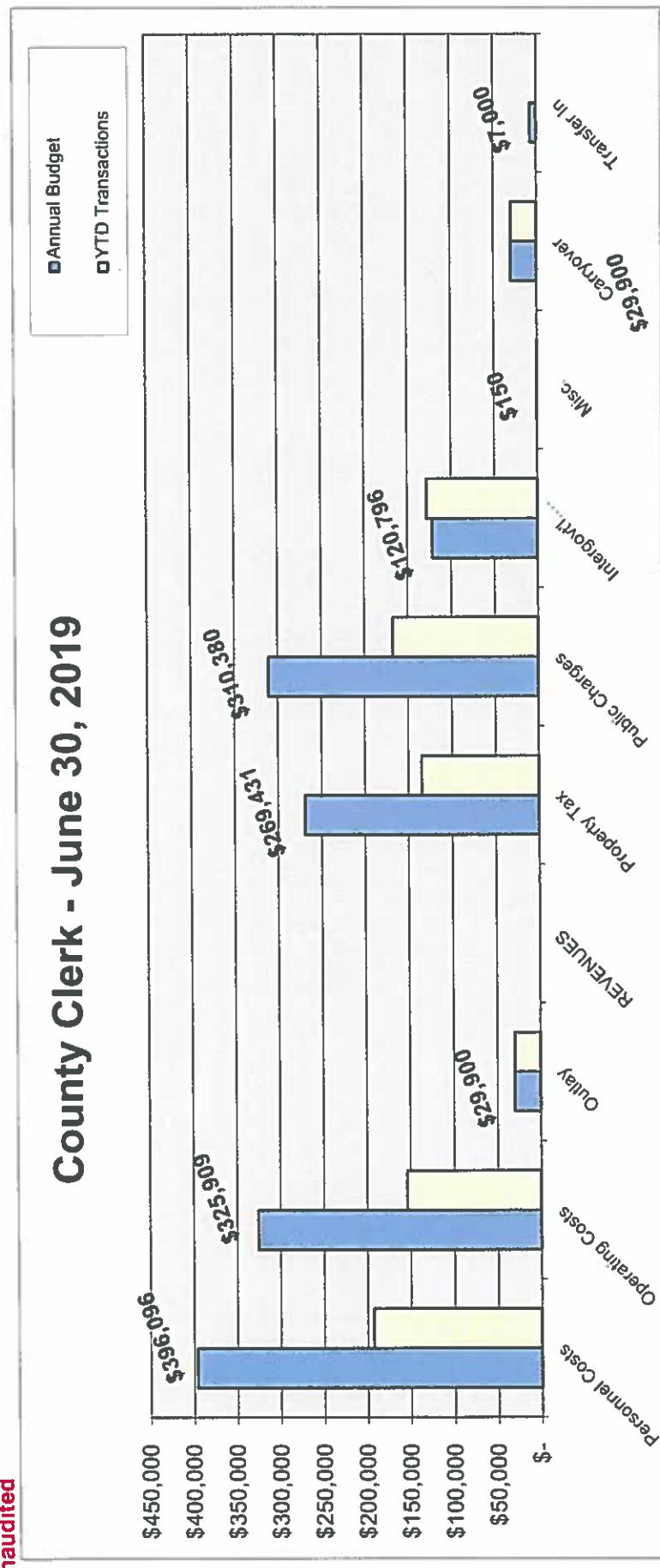
June 30, 2019	Annual Budget	YTD Transactions	YTD %
EXPENDITURES			
Personnel Costs	\$ 396,096	\$ 192,642	49%
Operating Costs	\$ 325,909	\$ 153,993	47%
Outlay	\$ 29,900	\$ 29,900	100%
REVENUES			
Property Tax	\$ 269,431	\$ 134,715	50%
Public Changes	\$ 310,380	\$ 167,014	54%
Intergovt. Charge for Serv.	\$ 120,796	\$ 127,934	106%
Misc.	\$ 150	\$ 225	150%
Carryover	\$ 29,900	\$ 29,900	100%
Transfer In	\$ 7,000	\$ -	0%

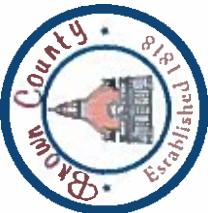
Unaudited

HIGHLIGHTS - January-June Percent of Fiscal Year (50%)

- Expenditures:** Outlay is for the purchase of 5 additional DS-200 tabulators.
- Revenues:** Revenues are high due to passport sales and revenue collected from municipalities for DS-200 maintenance fees. Carryover and Transfer in is for the cost of purchasing 5 additional DS-200 tabulators.

County Clerk - June 30, 2019





County Clerk Unaudited Monthly Budget Report

Date Range 01/01/19 - 06/30/19
Exclude Rollup Account

Account	Account Description	Amended Budget	Budget Amendments	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used
Fund	100 - General Fund							
REVENUE								
Department	019 - County Clerk							
Property taxes								
4100	General property taxes	269,431.00	.00	269,431.00	22,452.58	.00	134,715.48	134,715.52
	Property taxes Totals	\$269,431.00	\$0.00	\$269,431.00	\$22,452.58	\$0.00	\$134,715.48	50%
Intergov Revenue								
4700	Intergovt charges	120,796.00	.00	120,796.00	.00	.00	127,934.45	(7,138.45)
	Intergov Revenue Totals	\$120,796.00	\$0.00	\$120,796.00	\$0.00	\$0.00	\$127,934.45	106%
Miscellaneous Revenue								
4900	Miscellaneous	150.00	.00	150.00	15.00	.00	225.00	(75.00)
	Miscellaneous Revenue Totals	\$150.00	\$0.00	\$150.00	\$15.00	\$0.00	\$225.00	150%
Other Financing Sources								
9000	Carryover	.00	29,900.00	29,900.00	.00	.00	29,900.00	.00
9004	Intrafund Transfer In	.00	7,000.00	7,000.00	.00	.00	7,000.00	0
	Other Financing Sources Totals	\$0.00	\$36,900.00	\$36,900.00	\$0.00	\$0.00	\$29,900.00	81%
Department	019 - County Clerk Totals	\$700,757.00	\$36,900.00	\$731,557.00	\$46,331.55	\$0.00	\$459,788.47	\$277,868.53
	REVENUE TOTALS	\$700,757.00	\$36,900.00	\$731,557.00	\$46,331.55	\$0.00	\$459,788.47	\$277,868.53
EXPENSE								
Department	019 - County Clerk							
Personnel Costs								
5100	Regular earnings	283,805.00	12,476.00	296,281.00	30,732.18	.00	133,382.88	162,898.12
	Paid leave earnings Vacation	.00	.00	.00	2,395.28	.00	7,587.12	(7,587.12)
5102,100	Paid leave earnings Personal	.00	.00	.00	44.67	.00	1,396.03	(1,396.03)
5102,200	Paid leave earnings Casual time used	.00	.00	.00	178.64	.00	267.96	(267.96)
5102,300	Paid leave earnings Holiday	.00	.00	.00	840.36	.00	1,680.72	(1,680.72)
5102,500	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	.00	.00	357.28	(357.28)
5102,600	Premium Overtime	.00	3,472.00	.00	58.62	.00	1,440.29	2,031.71
5103,000	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	(400.80)	400.80
5109,100	Fringe benefits FICA	21,975.00	955.00	22,930.00	2,486.50	.00	10,670.25	12,259.75
5110,100	Other benefit compensation	367.00	.00	302.00	.00	.00	146.42	155.58
	REVENUE TOTALS	\$700,757.00	\$36,900.00	\$731,557.00	\$46,331.55	\$0.00	\$459,788.47	\$277,868.53



County Clerk Unaudited Monthly Budget Report

Date Range 01/01/19 - 06/30/19
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
EXPENSE									
Fund 100 - General Fund									
<i>Personnel Costs</i>									
Department 019 - County Clerk									
5110.200	Fringe benefits Health Insurance	45,247.00		.00	45,247.00	5,618.76	.00	22,475.04	50
5110.210	Fringe benefits Dental Insurance	4,668.00		.00	4,668.00	575.97	.00	2,364.12	49
5110.220	Fringe benefits Life Insurance	414.00		.00	414.00	75.84	.00	190.88	54
5110.230	Fringe benefits LT disability insurance	1,029.00		.00	1,029.00	96.84	.00	453.76	56
5110.235	Fringe benefits ST disability insurance	1,442.00		.00	1,442.00	135.78	.00	806.50	635.50
5110.240	Fringe benefits Workers compensation insurance	341.00		.00	341.00	28.42	.00	170.48	50
5110.300	Fringe benefits Retirement	19,153.00		817.00	19,970.00	2,243.34	.00	9,559.09	10,410.91
<i>Personnel Costs Totals</i>		\$381,848.00		\$14,248.00	\$396,056.00	\$45,545.30	\$0.00	\$192,641.54	49%
<i>Operating Expenses</i>									
5300	Supplies	.00		.00	.00	.00	.00	63.49	(63.49)
5300.001	Supplies Office	13,200.00		.00	13,200.00	1,014.52	.00	1,753.15	13
5300.004	Supplies Postage	10,807.00		.00	10,807.00	1,276.59	.00	3,183.78	29
5304	Printing	2,500.00		.00	2,500.00	.00	.00	354.31	2,145.69
5304.100	Printing Forms	38,500.00		.00	38,500.00	.00	.00	38,500.00	0
5305	Dues and memberships	544.00		.00	544.00	.00	.00	325.00	219.00
5306.100	Maintenance agreement Software	48,503.00		1,033.00	49,536.00	.00	.00	54,075.02	(4,539.02)
5307.100	Repairs and maintenance Equipment	31,209.00		.00	31,209.00	.00	.00	12,308.70	39
5310	Advertising and public notice	25,600.00		.00	25,600.00	668.72	.00	11,563.84	14,036.16
5330	Books, periodicals, subscription	1,152.00		1,400.00	2,552.00	329.90	.00	364.90	2,187.10
5340	Travel and training	9,800.00		.00	9,800.00	451.57	.00	4,253.55	5,546.45
5370	Support Services	5,355.00		.00	5,355.00	.00	.00	5,355.00	0
5395	Equipment - nonoutday	.00	4,567.00	.00	4,567.00	.00	.00	4,567.00	0
5410.400	Insurance Bond	100.00		.00	100.00	.00	.00	100.00	.00
5505	Telephone	1,680.00		.00	1,680.00	42.48	.00	254.88	1,425.12
5600	Indirect cost	50,801.00		.00	50,801.00	4,233.42	.00	25,400.52	50
5601.100	Intra-county expense Technology services	41,469.00		.00	41,469.00	3,057.43	.00	25,547.40	15,921.60
5601.200	Intra-county expense Insurance	2,989.00		.00	2,989.00	249.08	.00	1,494.48	1,494.52
5601.400	Intra-county expense Copy center	22,500.00		.00	22,500.00	1,020.60	.00	6,735.12	15,764.88
5601.450	Intra-county expense Departmental copiers	1,907.00		.00	1,907.00	158.92	.00	953.52	953.48
5601.550	Intra-county expense Document center	1,093.00		.00	1,093.00	80.98	.00	586.29	506.71
5708	Professional services	9,200.00		.00	9,200.00	.00	.00	4,675.00	4,525.00
<i>Operating Expenses Totals</i>		\$318,909.00		\$7,000.00	\$325,909.00	\$12,604.21	\$0.00	\$153,992.95	\$171,916.05
<i>Outlays</i>									
6110.020	Outlay Equipment (\$5,000+)	.00		29,900.00	29,900.00	.00	.00	29,900.00	.00
<i>Outlays Totals</i>		\$0.00		\$29,900.00	\$29,900.00	\$0.00	\$0.00	\$29,900.00	\$0.00
Department 019 - County Clerk Totals		\$700,757.00		\$51,148.00	\$751,905.00	\$58,149.51	\$0.00	\$376,534.49	100%
EXPENSE TOTALS		\$700,757.00		\$51,148.00	\$751,905.00	\$58,149.51	\$0.00	\$376,534.49	50%



County Clerk Unaudited Monthly Budget Report

Date Range 01/01/19 - 06/30/19
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 100 - General Fund Totals									
REVENUE TOTALS	700,757.00	36,900.00	737,657.00	46,331.55	.00	459,788.47	277,868.53	62%	
EXPENSE TOTALS	700,757.00	51,148.00	751,905.00	58,149.51	.00	376,534.49	375,370.51	50%	
Fund 100 - General Fund Totals	\$0.00	(\$14,248.00)	(\$14,248.00)	(\$11,817.96)	\$0.00	\$83,253.98	(\$97,501.98)		
REVENUE									
Department 019 - County Clerk									
Public Charges									
Licenses									
Department 019 - County Clerk Totals	\$8,000.00	\$0.00	\$8,000.00	.00	.00	\$0.00	\$0.00	\$0.00	0%
REVENUE TOTALS	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Operating Expenses									
Supplies									
5300	900.00	.00	900.00	.00	.00	.00	.00	900.00	0
5300.004	100.00	.00	100.00	.00	.00	.00	.00	100.00	0
5310	2,100.00	.00	2,100.00	.00	.00	.00	766.58	1,333.42	37
5330	4,900.00	.00	4,900.00	.00	.00	.00	5,150.00	(250.00)	105
Operating Expenses Totals	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$4,916.58	\$2,083.42	74%
Advertising and public notice									
Books, periodicals, subscription									
Department 019 - County Clerk									
Operating Expenses Totals	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$4,916.58	\$2,083.42	74%
REVENUE TOTALS	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$4,916.58	\$2,083.42	74%
Expense Totals									
Fund 265 - Dog Licenses Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,916.58)	\$5,916.58	
REVENUE TOTALS	8,000.00	.00	8,000.00	.00	.00	.00	.00	8,000.00	0%
EXPENSE TOTALS	8,000.00	.00	8,000.00	.00	.00	.00	(\$5,916.58)	2,083.42	74%
Fund 265 - Dog Licenses Totals									
Grand Totals									
REVENUE TOTALS	708,757.00	36,900.00	745,657.00	46,331.55	.00	459,788.47	285,868.53	62%	
EXPENSE TOTALS	708,757.00	51,148.00	759,905.00	58,149.51	.00	382,451.07	377,453.93	50%	
Grand Totals	\$0.00	(\$14,248.00)	(\$14,248.00)	(\$11,817.96)	\$0.00	\$77,337.40	(\$91,585.40)		

USA Budget Performance Report (unaudited) -

May 31, 2019

Fiscal Year to Date 05/31/19
Exclude Rollup Account



Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
210 - Child Support										
REVENUE										
Department 017 - Child Support										
4100	Division 001 - General									
4100	General property taxes	400,660.00	.00	400,660.00	33,388.33	.00	166,941.65	233,718.35	42	375,800.00
4302	State grant and aid revenue	1,783,403.00	34,817.00	1,818,220.00	161,793.42	.00	774,284.25	1,043,935.75	43	1,615,027.38
4302.003	State grant and aid revenue Incentives	513,671.00	.00	513,671.00	.00	.00	54,970.00	458,701.00	11	678,622.00
4302.004	State grant and aid revenue GPR	356,399.00	.00	356,399.00	.00	.00	168,285.00	188,114.00	47	337,944.00
4302.007	State grant and aid revenue SP&K	138,000.00	.00	138,000.00	.00	.00	27,210.80	110,789.20	20	204,050.61
4600.601	Charges and fees Genetic test	17,000.00	.00	17,000.00	1,688.60	.00	5,813.57	11,186.43	34	15,797.02
4600.602	Charges and fees Vital statistics	300.00	.00	300.00	16.76	.00	90.20	209.80	30	296.21
4600.603	Charges and fees Paper service	11,000.00	.00	11,000.00	900.30	.00	3,997.67	7,002.33	36	11,329.33
4600.604	Charges and fees Non IV-D service	4,500.00	.00	4,500.00	525.00	.00	2,135.00	2,365.00	47	4,305.00
4601.012	Sales Copy machine use	350.00	.00	350.00	11.50	.00	54.50	295.50	16	247.50
4900	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	48.00
9002.200	Transfer in HR	.00	17,936.00	17,936.00	.00	.00	14,835.00	3,101.00	83	11,734.00
Division 001 - General Totals		\$3,225,283.00		\$52,753.00	\$3,278,036.00	\$198,323.91	\$0.00	\$1,218,617.64	\$2,059,418.36	31%
Department 017 - Child Support Totals		\$3,225,283.00		\$52,753.00	\$3,278,036.00	\$198,323.91	\$0.00	\$1,218,617.64	\$2,059,418.36	37%
REVENUE TOTALS		\$3,225,283.00		\$52,753.00	\$3,278,036.00	\$198,323.91	\$0.00	\$1,218,617.64	\$2,059,418.36	37%
EXPENSE										
Department 017 - Child Support										
5100	Division 001 - General									
5100	Regular earnings	1,735,711.00	46,193.00	1,781,904.00	121,937.51	.00	579,712.11	1,202,191.89	33	1,494,224.99
5102.100	Paid leave earnings Vacation	.00	.00	.00	8,308.64	.00	28,652.34	(28,652.34)	+++	105,052.90
5102.200	Paid leave earnings Personal	.00	.00	.00	1,059.08	.00	15,314.36	(15,314.36)	+++	26,176.00
5102.300	Paid leave earnings Casual time used	.00	.00	.00	916.07	.00	8,258.58	(8,258.58)	+++	21,444.03
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	6,514.16	(6,514.16)	+++	52,092.32
5102.600	Paid leave earnings Other (funeral, jury duty, etc.)	.00	.00	.00	694.88	.00	1,327.76	(1,327.76)	+++	1,765.92
5102.800	Paid leave earnings Disability	.00	.00	.00	.00	.00	345.92	(345.92)	+++	4,370.80
5103.000	Premium Overtime	.00	.00	.00	47.59	.00	112.23	(112.23)	+++	948.02
5103.110	Premium Casual time payout	.00	.00	.00	.00	.00	.00	.00	+++	11,192.06
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	.00	(1,022.40)	1,022.40	+++	(3,694.32)
5110.100	Fringe benefits FICA	3,534.00	136,321.00	9,528.17	.00	46,228.71	90,092.29	34	124,257.15	
5110.110	Fringe benefits Unemployment compensation	1,827.00	.00	1,827.00	130.94	.00	635.10	1,191.90	35	2,005.65
5110.200	Fringe benefits Health Insurance	452,595.00	.00	452,595.00	34,998.94	.00	152,646.95	299,948.05	34	436,338.87
5110.210	Fringe benefits Dental Insurance	36,541.00	.00	36,541.00	2,868.98	.00	12,247.81	24,293.19	34	35,389.59
5110.220	Fringe benefits Life Insurance	775.00	.00	775.00	64.68	.00	238.86	536.14	31	1,009.43
5110.230	Fringe benefits LT disability Insurance	6,831.00	.00	6,831.00	509.78	.00	2,594.89	4,236.11	38	6,502.22
5110.235	Fringe benefits ST disability Insurance	9,651.00	.00	9,651.00	714.78	.00	3,638.26	6,012.74	38	9,116.31
5110.240	Fringe benefits Workers compensation Insurance	2,083.00	.00	2,083.00	173.58	.00	867.90	1,215.30	42	2,063.00
5110.300	Fringe benefits Retirement	116,297.00	3,026.00	119,323.00	8,709.10	.00	42,447.71	76,875.29	36	113,937.79
5300	Supplies	5,226.00	.00	5,226.00	35.00	.00	594.26	4,631.74	11	212.66
5300.001	Supplies Office	16,000.00	.00	16,000.00	796.07	.00	6,686.11	9,313.89	42	17,214.51

USA Budget Performance Report (unaudited) -



May 31, 2019
Fiscal Year to Date 05/31/19
Exclude Rollup Account

Category	Sub-Category	Description	Amount
5300.003	Supplies Technology		.00
5300.004	Supplies Postage		.00
5305	Dues and memberships		30,000.00
5306.100	Maintenance agreement Software		2,170.00
5307.100	Repairs and maintenance Equipment		4,881.00
5330	Books, periodicals, subscription		920.00
5340	Travel and training		750.00
5600	Indirect cost		6,500.00
5601.100	Intra-county expense Technology services		252,556.00
5601.200	Intra-county expense Insurance		161,763.00
5601.300	Intra-county expense Other departmental		18,913.00
5601.400	Intra-county expense Copy center		136,000.00
5601.450	Intra-county expense Departmental copiers		550.00
5601.550	Intra-county expense Document center		4,288.00
5700	Contracted services		2,668.00
5700.600	Contracted services Access & Visitation		.00
5710	Paper service - legal		38,000.00
5762	Med exams/autopsies/genetic test		28,000.00
5784	Interpreter services		18,000.00
39003.100	Transfer out General Fund		3,000.00
	Division 001 - General Totals	\$3,225,283.00	\$52,753.00
	Division 017 - Child Support Totals	\$3,225,283.00	\$52,753.00
	EXPENSE TOTALS	\$3,225,283.00	\$52,753.00
	Grand Totals		
	REVENUE TOTALS	3,225,283.00	\$2,753.00
	EXPENSE TOTALS	3,225,283.00	\$2,753.00
	Grand Totals		
	Fund 210 - Child Support Totals	\$0.00	\$0.00
	REVENUE TOTALS	3,225,283.00	\$2,753.00
	EXPENSE TOTALS	3,225,283.00	\$2,753.00
	Grand Totals		
	Fund 210 - Child Support Totals	\$0.00	\$0.00
	REVENUE TOTALS	3,225,283.00	\$2,753.00
	EXPENSE TOTALS	3,225,283.00	\$2,753.00
	Grand Totals		
	Grand Totals	\$0.00	\$0.00
	Grand Totals	\$6,247.13	(\$6,247.13)

Brown County China Support-June 30, 2019 (unaudited)

Through 06/30/19
Prior Fiscal Year Activity Included
Summary Listing



Departmental Openings Summary-June 2019
To: Administration Committee
From: Child Support Department

Ex: Transfer Wage Working Conditions



Child Support Agency Director Summary June/July 2019

Performance Measures Comparison

Federal Performance Measures May	Brown YTD 2019	Brown YTD 2018	YTD Improvement 2018 vs 2019	State Average	Brown vs. State
Court Order Rate	91.40%	91.38%	.02%	86.62%	4.78%
Paternity Establish Rate	101.34%	100.99%	.35%	96.55%	4.79%
Current Supp Collections	76.80%	76.73%	.07%	75.21%	1.59%
Arrears Collection Rate	61.19%	61.67%	-.48%	62.58%	-.05%

May comparisons	Brown County 2019	Brown County 2018	Difference 2018 vs 2019	Statewide Total increase	Average Caseload
Caseload size	14,493	14,499	-6	-3,083	1,200

ELEVATE GRANT ACTIVITIES (Empowering Lives thru Education, Vocational Assessment, Training & Employment)

- Continued participation in FCDP workgroup, including discussion for “next steps” as planning wraps up for the anticipated addition of 3 more counties to the program model. Various aspects of the service delivery model are being vetted and decided upon, which poses a challenge for upcoming budget and activity planning.
- Kick-off meeting was held with the five participating counties in Madison on July 17th
- Enrollment continues to the current ELEVATE Program. It is unclear at this time how enrollment will be affected/changed when Brown and Kenosha begin enrollment under new FCDP guidelines starting July 1, 2019. Will it be voluntary, court ordered or a combination? Will Children’s First run prior to, concurrently or follow FCDP? Dialogue re: this continues.
- Currently, Brown County, enrollment continues by agency referral/voluntary participation as well as via court order.
- Maria continues to participate in the Domestic Violence (DV) workgroup conference calls to develop DV screening, assessment and referral processes for the Project.

ELEVATE Stats thru June 22, 2019

254 total NCPs involved (185 voluntary, 14 court ordered & 50 removed due to nonparticipation)

143 of 202 NCPs in ELEVATE are working (less 12 incarcerated)

Approx. 71% of NCPs are working-typically within 30 days

Average hourly rate: \$16.50/hr

On average, 66 days in the program before 1st CS payment is remitted

ACCESS & VISITATION GRANT ACTIVITIES

- Terry Wolfgram retired as of June 13. Recruitment efforts were ongoing with Family Services although they did not yield any qualified candidates. In the interim, ELEVATE program team continues outreach and parental engagement by looking for community activity opportunities that can be offered to NCPs and their children. Discussions with UW Extension to assume the responsibilities associated with Access & Visitation have begun.

OPERATIONS

Overall Agency Updates

- August is Child Support Awareness month. It is likely that the Governor will issue a proclamation regarding this. The Brown County Child Support Agency collected \$25,824,725 in current Child Support and \$4,038,329 in Arrears in 2018 between NIVD and IVD cases.
- Fingerprinting is underway! In compliance with changes to DCF security policy, all new and existing employees will be fingerprinted to ensure appropriate access to IRS safeguarded materials. State requires all 72 counties be completed by 9/30/19
- The agency is ‘fully staffed’ once again!
- Discussion occurred with HR regarding the proposal for a class/comp implementation plan.
- Work on the 2020 Budget has been a major focus for the department over the past few weeks.
- Multiple conference/planning calls held with OCSEA/WI/IA for our presentation at the NCSEA Symposium in Minneapolis, MN in August. Maria has been awarded a scholarship to attend through WCSEA to offset registration costs associated.
- Representative Shae Sortwell visited the agency on June 22nd.
- Maria and Laura Kowols participated in the execution of the Employee Appreciation Picnic on July 16th.
- Set up Google Business account with TS.
- In addition to GovPay, explored other credit card company percentage rates through TS.
- Met with TS re: technology needs, opportunities and budgetary matters.

Enforcement Updates

- 3 staff and supervisor attended intergovernmental case management training to become more familiar with the process involved in assisting participants who have intergovernmental cases. This training is in preparation for redistribution of part of the intergovernmental caseload to provide more consistent enforcement services for cases in which WI is responding.
- Intergovernmental Enforcement Guide is underway and nearly complete, to assist caseworkers in this transition. Target implementation will be over the next 30 days.
- Ms. Larissa Martinez accepted the vacant Child Support Specialist position, and will be joining our team on July 8th!
- The Enforcement Unit is focusing on ensuring we are being diligent in verifying NCP right to work in the US while processing ‘establish’ and ‘enforce’ cases. Recent clarification and input from the state shed new light on the importance of diligence in this area for both customer service and performance reasons.
- Large group of staff will be attended training 6/25 “Case Management – Participant Motivation for Change” to further explore ways to overcome barriers/objection to compliance, and better understand as well as assist the population we serve.

Support Services Area Updates

- Improved “new order packets” that are provided to participants when the first order is entered on a case. With new, sectioned folders to use, we took the opportunity to change and update some of the information we were providing, which both reduced paper and will hopefully be an easier resource for parents.
- Explored the ability to use Google Translate to assist in translating orders that come to us in Spanish, primarily from Puerto Rico. Our staff currently translate the documents in their entirety. We anticipate the time and effort spent doing so will be reduced when we use Google Translate initially and then edit the document for correct phrasing and formatting.
- BCS issued an update that Subsidized Guardianship cases have not referred from Human Services to Child Support through the systems interface. BCS is working to correct this and notify agencies across the state of the backlog of referrals. We don’t believe that we’ll have a lot of backlog, though, as we’ve been working closely with Human Services and Corporation Counsel to ensure that, in the absence of a mechanism to refer through the interface, manual referrals are made for the children involved with Subsidized Guardianship.

June 19, 2019

TO: Administration Committee
FR: Patrick W. Moynihan, Jr., Supervisor-District #22

RE: Council Chambers/Technological Issues/Contractual Remedy

Fellow Supervisors,

It has been increasingly apparent that the technological issues (voting board, inoperable camera, etc.) that we as a county board have been experiencing on the board floor, have been far too numerous to count during this term. As such, with the Administration Committee already addressing this issue, I would also ask that Corporation Counsel review the current contract with the present vendor to locate any potential fiscal remedy to this situation.

Further, if it were deemed to be a huge outlay for correcting or replacing the present equipment, I'd also ask the Administration Committee, along with Corporation Counsel to review the contract the county shares with the City of Green Bay for the use of its chambers. I am of the opinion if there is to be a future sizable outlay, we as a county may want to entertain locating our own meeting place. I mention this, only because Green Bay has gone with a new software program from what was used previously and it may not be compatible for use in the same setting. Which may be a factor with our present issues.

Respectfully,



Patrick W. Moynihan, Jr.
Supervisor – District #22

(b)
sk



Dots Monthly Financial Statement - Unaudited

Through 05/31/19
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 670 - BC Community Area Network										
REVENUE		.00	.00	.00	.00	.00	10,430.00	(10,430.00)	+++	42,990.14
Intergov Revenue		.00	.00	.00	.00	.00	.00	.00	+++	1,958.00
Public Charges		.00	.00	.00	.00	.00	.00	.00	+++	209,827.49
Other Financing Sources		.00								\$254,775.63
REVENUE TOTALS		\$0.00		\$0.00		\$0.00	\$10,430.00	(\$10,430.00)	+++	
EXPENSE		232,652.00		232,652.00	11,743.78	10,830.08	39,475.34	182,346.58	22	138,665.33
Operating Expenses		.00	.00	.00	.00	.00	.00	.00	+++	.00
Outlay		.00								
EXPENSE TOTALS		\$232,652.00		\$232,652.00	\$11,743.78	\$10,830.08	\$39,475.34	\$182,346.58	22%	\$138,665.33
Fund 670 - BC Community Area Network Totals										
REVENUE TOTALS		.00		.00		.00	10,430.00	(10,430.00)	+++	254,775.63
EXPENSE TOTALS		232,652.00		232,652.00	11,743.78	10,830.08	39,475.34	182,346.58	22%	138,665.33
Fund 670 - BC Community Area Network Totals										
Fund 710 - Technology Services										
REVENUE		242,258.00		242,258.00	14,483.06	.00	130,807.61	111,450.39	54	226,323.57
Intergov Revenue		.00	.00	.00	.00	.00	.00	.00	+++	.00
Public Charges		.00	.00	.00	.00	.00	2,750,964.01	2,365,460.99	54	4,783,976.57
Miscellaneous Revenue		5,116,425.00		5,116,425.00	306,345.11	.00	.00	.00	+++	280,292.92
Other Financing Sources		.00								
REVENUE TOTALS		\$5,358,683.00		\$0.00	\$5,358,683.00	\$320,828.17	\$0.00	\$2,881,771.62	\$2,476,911.38	54%
EXPENSE		1,601,707.00		1,601,707.00	124,918.56	.00	640,634.88	961,072.12	40	1,610,298.34
Personnel Costs		4,055,229.00		4,055,229.00	273,782.74	199,868.76	2,690,031.64	1,165,328.60	71	3,673,511.22
Operating Expenses		.00	.00	.00	.00	.00	.00	.00	+++	1,774,84
Outlay		.00								
EXPENSE TOTALS		\$5,656,936.00		\$0.00	\$5,656,936.00	\$398,701.30	\$199,868.76	\$3,336,666.52	\$2,126,400.72	62%
Fund 710 - Technology Services Totals										
REVENUE TOTALS		5,358,683.00		.00	5,358,683.00	320,828.17	.00	2,881,771.62	2,476,911.38	54%
EXPENSE TOTALS		5,656,936.00		.00	5,656,936.00	398,701.30	199,868.76	3,336,666.52	2,126,400.72	62%
Fund 710 - Technology Services Totals										
Grand Totals										
REVENUE TOTALS		5,358,683.00		.00	5,358,683.00	320,828.17	.00	2,881,771.62	2,476,911.38	54%
EXPENSE TOTALS		5,889,588.00		.00	5,889,588.00	410,445.08	210,698.84	3,370,141.86	2,308,747.30	61%
Grand Totals		(\$530,905.00)		\$0.00	(\$530,905.00)	(\$59,616.91)	(\$210,698.84)	(\$477,940.24)	\$157,734.08	\$5,008,66

2020 Capital Project 5-Year Outlook Summary

Projects Proposed
As of 7/10/19

Key for Funding Source:

ST = Sales Tax G=Grants and Aides O = Operating Revenues M = Municipal Funds P = Property Tax GF = General Fund Fund Balance TIF = TIF District S = Stadium District Sales Tax
Refund CD = Charitable Donations D = Debt

2020 EXECUTIVE CAPITAL IMPROVEMENTS PROGRAM (CIP) - BOND REQUESTS

DIVISION/ DEPARTMENT	FUNDING SOURCE	DEPT PRIORITY	PROJECT DESCRIPTION	2020				TOTAL
				2020	2021	2022	2023	
ADMINISTRATION: Technology Services	?	1 2 3-6	Brown County Community Area Network Fiber Infrastructure Fiber Expansion Interstate 41 - \$697,421 Fiber Expansion to PSC 911 Scrays Hill Radio Tower - \$1,403,600 Fiber Expansion to PSC 911 4 Other Radio Towers - \$3,606,860 Administration Total					



DEPARTMENT OF TECHNOLOGY SERVICES

Brown County

111 N. JEFFERSON STREET
SUITE 220
GREEN BAY, WI 54301



AUGUST NEVERMAN

PHONE: (920) 448-4025 FAX: (920) 448-6266 WEB: www.co.brown.wi.us

CHIEF INFORMATION OFFICER

DoTS, Monthly Report, July 17, 2019

Covers 6/6/2019 Thru 7/8/2019 Technology Services Activity

Items of Note

1. New Public Website "live" demonstration at August Admin Committee meeting.
2. We will need to discuss long-term plans for the main Board Chambers technology – in conjunction with the City, specifically the voting system. Status?

Staffing Report:

3. One ESA2 resigned (eff 4/26). Internal promotion – and now recruiting for an ESA1. May impact various active/future projects.
4. Performing Class Comp related work.

Project/Activity Updates

We currently have 54 active projects and have 66 on hold/pending (total of 119 projects DOWN from 120 in the last report). The number of new systems and upgrades is increasing.

5. **Computer Aided Dispatch Project.** DoTS likely to see an increase in staff time associated with CAD project. See *Public Safety Committee for more information*.

6. **Cyber Security Updates:**

- a. Phishing tests – and malicious email education ongoing.
- b. Working on numerous policy updates for regulatory compliance (UNFUNDED).
- c. Continuing work to contract with MS-ISAC for cyber security support (targeted active by end of 2019) contract confirmation in progress.

7. **Sheriff**

- a. **Jail Camera project.** Camera portion of project a little behind. Sally port camera by end of Sept 2019, complete project, early 2020 (depending on vendors timing and staffing). NOTE WILL GO SLOWER DUE TO STAFF TURNOVER
- b. **Jail camera funding request.** Planned cameras for some locations in original building were never installed thus no conduit pathway available. In addition, new camera locations were identified to resolve employee and inmate safety concerns. Additional funding will be required. Resulting from assessment after the sally port incident.
- c. Working with PSC, Sheriff and Corp Counsel on outline for resolution for chargeback related to 911/CAD and Netmotion. In the short term pushing for "hold harmless" agreements.

8. Windows 10, Office 2019 (o365 version) and Server 2012/6 upgrades and rollouts continue. Our goal is to be complete by deadline of Jan 2020 for Win7. Approximately 340 total PCs still running Win7 (down from 378 last month).

9. **BCCAN (Brown County Community Area Network).** Working on Bellevue and Highway 29 BCCAN work, construction to start October, 2020.

10. Office 365 Work.

- a. Use account migration completed.
- b. Exchange (email) migration to O365 planning will be in July and complete in fall 2019.
- c. Full Office 365 Government Migration likely to continue through Q4 2020. This includes files Instant messaging rollout and file migration to follow email migration in 2020.

11. DoTS 2020 Budget Cycle

- a. CIP 911 Radio Tower change in 2021+. See Public Safety for more information. See 2020 budget request.
- b. Incremental cost increases for all systems.

12. System and/or Application Upgrades

- a. Employee Self Service (Kronos) for vacation requests is planned to go live in Q3/Q4. HR testing looks very positive.
- b. Kronos Q3/Q4 Mandatory upgrade, timing TBD, vendor notified us of this change (Unplanned).
- c. New World ERP upgrade scheduled for Oct/Nov (LOGOS) planned
- d. Milestone video surveillance system for new areas slowed or on hold due to staff turnover.
- e. Laserfiche upgrade and migration in progress – work continues.
 - i. Laserfiche implementation with Finance Q3, then ADRC TBD then County Clerk TBD.
- f. Airport Fuel Management system install/upgrade in progress (Unplanned)
- g. Airport CCURE system upgrade

13. New Services/Systems or Replacements

- a. BC Housing Authority Financials (planning for 2020 and cloud QuickBooks).
- b. Replace Work Order (helpdesk) system. Implementation scheduled for Sept/Oct/Nov.
- c. Print/Copy (Papercut) billing system for Library timeline TBD.

14. DoTS Construction and moves related activity

- a. UWGB STEM work in progress, summer 2019 occupancy (July/Aug/Sept – network equipment setup, security, cameras, and working with UWGB on wifi and other services). Staff moves for LandCon and UWExt primarily in Sept.
- b. Arena / Hall of Fame / Expo Center – working to ensure good internet access.
- c. CTC Expansion work planning continues
- d. Highway Fuel Building work
- e. Medical Examiner planning continues
- f. Jail PODs Expansion planning continues
- g. East Branch Library planning continues
- h. Resource Recovery Scale System (they want to be live by end of August) (Unplanned)
- i. Human Services move to St. Agnes (Unplanned)

15. MyBC and Internet Website Improvement:

- a. Demo for staff complete. Initial departmental website administrators training completed. Will report progress as departments start to populate new public site with content. Still recommend that the county has a full time person doing website support, maintenance and content development/delivery – and eventually virtual-digital services.
- b. Intranet MyBC to go live with public site.
- c. Museum will use same environment in fall of 2019 or later (after go live of main site).

16. Dual internet and firewall upgrade work moved to 2020.

17. Continue to work with Golf Course on credit card website processing changes.

COMPLETED WORK

18. Employee Self Service (eSuite) for W2 and paystubs is live! Allows staff to see their own information including emergency contact info. Reduces some HR staff interaction.

19. Web Content Administrators Training Sessions for website migration conducted in late June.

20. 2020 DoTS Budget completed and chargeback sheets distributed to department heads. Setting up 1:1 meetings with all department heads.

21. Migrate Dictaphone to eScription One – LIVE (complete)



Treasurer's Budget Performance Report

Date Range 01/01/19 - 06/30/19
Include Rollup Account and Rollup to Account

Account	Account Description	Budget	Amendments	Budget	Amended	Current Month	YTD	YTD % Used/ Rec'd
Fund	100 - General Fund					Transactions	Transactions	
REVENUE								
Department 080 - Treasurer								
Division 001 - General								
4100 General property taxes	(1,651,976.00)		.00	(1,651,976.00)		(137,664.67)	.00	(825,988.02) 50
4108 Interest on taxes	712,500.00		.00	712,500.00		27,043.61	.00	292,630.92 41
4109 Penalties on taxes	237,500.00		.00	237,500.00		6,485.32	.00	95,056.64 40
4110 Penalties on special assessments	30,000.00		.00	30,000.00		962.01	.00	14,921.27 50
4490 Ag use conversion	80,000.00		.00	80,000.00		87,467.94	.00	97,655.52 122
4600 Charges and fees								
4600.890 Charges and fees Tax deed	30,000.00		.00	30,000.00		450.00	.00	21,313.52 71
		\$30,000.00		\$30,000.00		\$450.00		\$21,313.52 71%
4600 - Charges and fees Totals								
4900 Miscellaneous	1,000.00		.00	1,000.00		379.00	.00	1,882.38 188
4905 Interest	1,527,231.00		.00	1,527,231.00		172,139.64	.00	953,090.92 62
4907 Unrealized Gain or Loss - Interest	(300,000.00)		.00	(300,000.00)		303,796.58	.00	666,883.37 -222
4960 Gain or Loss on Sale - Tax Deeds	30,000.00		.00	30,000.00		.00	.00	38,509.11 128
4990 Cash Over/Short	.00		.00	.00		.89	.00	8.13 +++
9002 Transfer in								
9002.400 Transfer in Wages	.00		.00	.00		6,547.67	.00	10,619.71 +++
		\$0.00		\$0.00		\$6,547.67		\$10,619.71 +++
9002 - Transfer in Totals								
Division 001 - General Totals	\$696,255.00		\$0.00	\$696,255.00		\$467,607.99	\$0.00	\$1,366,583.47 196%
Department 080 - Treasurer Totals	\$696,255.00		\$0.00	\$696,255.00		\$467,607.99	\$0.00	\$1,366,583.47 196%
REVENUE TOTALS								
	\$696,255.00		\$0.00	\$696,255.00		\$467,607.99	\$0.00	\$1,366,583.47 196%



Treasurer's Budget Performance Report

Date Range 01/01/19 - 06/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	EXPENSE		Adopted	Budget	Amended	Current Month	YTD	% Used/
		Budget	Amendments	Budget	Budget	Budget	Transactions	Encumbrances	Transactions
Department 080 - Treasurer									
Division 001 - General	Regular earnings	267,919.00	3,956.00	271,875.00	26,123.62	.00	122,385.95	45	
5100	Paid leave earnings								
5102,100	Paid leave earnings Vacation	.00	.00	.00	1,197.16	.00	2,862.01	+++	
5102,200	Paid leave earnings Personal	.00	.00	.00	.00	.00	1,832.27	+++	
5102,300	Paid leave earnings Casual time used	.00	.00	.00	26.94	.00	1,156.01	+++	
5102,500	Paid leave earnings Holiday	.00	.00	.00	732.07	.00	1,517.19	+++	
5102 - Paid leave earnings Totals		\$0.00	\$0.00	\$0.00	\$1,956.17	\$0.00	\$7,367.48	+++	
5103	Premium								
5103,000	Premium Overtime	1,225.00	.00	1,225.00	.00	.00	.00	14.67	1
5103 - Premium Totals		\$1,225.00	\$0.00	\$1,225.00	\$0.00	\$0.00	\$0.00	\$14.67	1%
5109	Salaries reimbursement								
5109,100	Salaries reimbursement Short term disability	.00	.00	.00	(1,120.60)	.00	.00	(2,068.80)	+++
5109 - Salaries reimbursement Totals		\$0.00	\$0.00	\$0.00	(\$1,120.60)	\$0.00	\$0.00	(\$2,068.80)	+++
5110	Fringe benefits								
5110,100	Fringe benefits FICA	20,592.00	303.00	20,895.00	2,141.11	.00	9,691.88	46	
5110,110	Fringe benefits Unemployment compensation	283.00	.00	283.00	29.41	.00	133.02	47	
5110,200	Fringe benefits Health insurance	44,526.00	.00	44,526.00	5,469.31	.00	22,658.59	51	
5110,210	Fringe benefits Dental Insurance	3,502.00	.00	3,502.00	412.21	.00	1,705.33	49	
5110,220	Fringe benefits Life Insurance	239.00	.00	239.00	57.16	.00	170.92	72	
5110,230	Fringe benefits LT disability insurance	993.00	.00	993.00	87.56	.00	511.44	52	
5110,235	Fringe benefits ST disability insurance	1,392.00	.00	1,392.00	122.76	.00	717.08	52	
5110,240	Fringe benefits Workers compensation insurance	322.00	.00	322.00	26.83	.00	160.98	50	
5110,300	Fringe benefits Retirement	16,977.00	259.00	17,236.00	1,681.62	.00	7,914.42	46	
5110 - Fringe benefits Totals		\$88,826.00	\$562.00	\$89,388.00	\$10,027.97	\$0.00	\$43,663.66	49%	



Treasurer's Budget Performance Report

Date Range 01/01/19 - 06/30/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
5300	Supplies							
5300	Supplies	1,980.00	.00	1,980.00	669.11	.00	852.23	43
5300.001	Supplies Office	6,537.00	.00	6,537.00	.00	.00	1,287.06	20
5300.004	Supplies Postage	29,000.00	.00	29,000.00	1,113.66	.00	7,736.07	27
	5300 - Supplies Totals	\$37,517.00		\$37,517.00	\$1,782.77	\$0.00	\$9,875.36	26%
5304	Printing							
5304.100	Printing Forms	11,362.00	.00	11,362.00	.00	.00	.00	0
	5304 - Printing Totals	\$11,362.00		\$11,362.00	\$0.00	\$0.00	\$0.00	0%
5305	Dues and memberships	125.00	.00	125.00	.00	.00	100.00	80
5306	Maintenance agreement							
5306.100	Maintenance agreement Software	2,294.00	.00	2,294.00	.00	.00	182.91	8
	5306 - Maintenance agreement Totals	\$2,294.00		\$2,294.00	\$0.00	\$0.00	\$182.91	8%
5307	Repairs and maintenance							
5307.100	Repairs and maintenance Equipment	1,200.00	.00	1,200.00	.00	.00	.00	321.74
	5307 - Repairs and maintenance Totals	\$1,200.00		\$1,200.00	\$0.00	\$0.00	\$321.74	27%
5310	Advertising and public notice	6,000.00	.00	6,000.00	.00	.00	5,005.92	83
5330	Books, periodicals, subscription	320.00	.00	320.00	329.90	.00	329.90	103
5340	Travel and training	1,000.00	.00	1,000.00	302.03	.00	447.45	45
5390	Miscellaneous	1,000.00	.00	1,000.00	.00	.00	250.00	25
5392	Service fees	113,000.00	.00	113,000.00	4,461.29	.00	29,146.98	26
5410	Insurance							
5410.400	Insurance Bond	650.00	.00	650.00	.00	.00	866.25	133
	5410 - Insurance Totals	\$650.00		\$650.00	\$0.00	\$0.00	\$866.25	133%



Treasurer's Budget Performance Report

Date Range 01/01/19 - 06/30/19
Include Rollup Account and Rollup to Account

Account	Account Description	Budget	Amendments	Budget	Amended	Current Month	Transactions	YTD	Transactions	YTD	% Used/ Rec'd
5601	Intra-county expense										
5601.100	Intra-county expense Technology services	42,956.00	.00	42,956.00		3,179.63		.00	26,280.60	61	
5601.200	Intra-county expense Insurance	3,070.00	.00	3,070.00		255.83		.00	1,534.98	50	
5601.300	Intra-county expense Other departmental	1,510.00	.00	1,510.00		30.00		.00	60.00	4	
5601.350	Intra-county expense Highway	1,000.00	.00	1,000.00		.00		.00	186.85	19	
5601.400	Intra-county expense Copy center	1,000.00	.00	1,000.00		.00		.00	132.46	13	
5601.450	Intra-county expense Departmental copiers	469.00	.00	469.00		39.08		.00	234.48	50	
5601.550	Intra-county expense Document center	7,593.00	.00	7,593.00		561.43		.00	4,064.56	54	
	5601 - Intra-county expense Totals	\$57,598.00	\$0.00	\$57,598.00	\$4,065.97	\$0.00	\$32,493.93	56%			
5700	Contracted services	44,719.00	.00	44,719.00		2,731.00		17,077.30	14,922.70	72	
5810	Tax deed	60,000.00	.00	60,000.00		1,557.50		.00	12,405.60	21	
5815	Tax refund										
5815.100	Tax refund Personal property	6,000.00	.00	6,000.00		.00		.00	7,039.09	117	
5815.110	Tax refund Real estate property	2,000.00	.00	2,000.00		.00		.00	.00	0	
	5815 - Tax refund Totals	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$7,039.09	88%			
5835	Soil testing	2,500.00	.00	2,500.00		692.75		.00	3,549.45	142	
	Division 001 - General Totals	\$705,255.00	\$4,518.00	\$709,773.00	\$57,910.37	\$17,077.30	\$288,300.24	43%			
	Department 080 - Treasurer Totals	\$705,255.00	\$4,518.00	\$709,773.00	\$57,910.37	\$17,077.30	\$288,300.24	43%			
	EXPENSE TOTALS	\$705,255.00	\$4,518.00	\$709,773.00	\$57,910.37	\$17,077.30	\$288,300.24	43%			
	Grand Totals										
	REVENUE TOTALS	696,255.00	.00	696,255.00	467,607.99	.00	1,366,583.47	196%			
	EXPENSE TOTALS	705,255.00	4,518.00	709,773.00	52,910.37	17,077.30	288,300.24	43%			
	Grand Totals	(\$9,000.00)	(\$4,518.00)	(\$13,518.00)	\$414,697.62	(\$17,077.30)	\$1,078,283.23				

**WISCONSIN
SURPLUS
ONLINE AUCTION**

2600 STH 78 South – PO Box 113
Mount Horeb, WI 53572
608-437-2001
Sellers Permit/Tax ID: 456-1028844448-04
FEIN: 39-1982769

Invoice

#190726-93643-127

07/26/2019

Barry Melotte
3715 Wayside Rd.
Greenleaf WI 54126

3715 Wayside Rd.
Greenleaf WI 54126

Phone 9206550143
9208642059

Email bmelotte@melotte-dist.com

--PAYMENT DEADLINE: 5pm on August 9, 2019 (or) 7 Days after seller confirmation -- You will lose your bidding number if not paid on time --

Online Auction #19631-127 - Brown County, Wisconsin - Tax Delinquent Real Estate - You are a winning bidder. Please contact Wisconsin Surplus prior to the above payment deadline to make payment arrangements.

1. Payment Methods:

- Send guaranteed checks to Wisconsin Surplus, PO Box 113, Mount Horeb WI 53572.
 - Wire Transfer Directions available upon request.
 - Pay at our Office in Mount Horeb Via Cash, Guaranteed Check or Money Order
 - Credit card, PayPal, Personal & Business Checks are NOT acceptable forms of payment - no exceptions
2. General Contact: Brown County Treasurer's Office at (920) 448-4074 or BC_Treasurer@co.brown.wi.us - 305 E Walnut St., Green Bay, WI 54301, Fax: (920) 448-6341
3. Deed Transfer Contact: Brown County Treasurer's Office at (920) 448-4074 or BC_Treasurer@co.brown.wi.us - 305 E Walnut St., Green Bay, WI 54301, Fax (920) 448-6341
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5. Note: Once payment is received Wisconsin Surplus will notify Buyer and Seller. After payment notification buyer is to contact the Brown County Treasurer's Office and relay to him/her in written form any and all required deed transfer information. At which point all required information is received by the Brown County Treasurer's Office he/she will begin the deed transfer process.

Bidder	Item	Qty	Description	Tax	Amount	
93643	M760	1	Lot w/House & Detached Garage at 3723 Wayside Rd, Greenleaf, WI -Address: 3723 Wayside Road Greenleaf, WI 54126 -County Map: Brown County GIS Mapping -County Land Records: Brown County Land Records Search -Municipality: Town of Morrison -Parcel ID: M-760 -Additional Documents: - Title Report Real Estate Evaluation Report -Opening Bid: \$20,000 -Acres: 0.237 +/- Acre -Lot Dimensions: Approx. 130' x 77' -Zoning: Residential - Contact county and local zoning agencies for exact zoning, regulations and allowed uses. Bidders are warned not to assume you can build, change use or continue current use without researching with zoning agencies first. Property is sold in its current state and use any future uses are not implied or guaranteed. -Type of Access to Property: Off Public Roadway (Wayside Road) -School District: Reedsville School District -Structures On Property: Residential 1.5 Story 2 Bedroom 1240 +/- Sq. Ft Structure w/Detached 1.5 Car Garage - Home in Poor condition w/noxious cat feces odor -Property Vacant: Yes -Property Clear of previous owner's personal property: No - This auction does not include any personal property. If personal property remains, it is the buyer's responsibility to determine appropriate & legal disposition of personal property. -Legal Description: WAYSIDE LOT 7 BLK 2 -Title Type: Conveyance shall be by quit claim deed. A quit claim deed passes any title, interest or claim which the grantor may have in the real estate, but does not profess that such title is valid, nor contains any warranty or guarantee of title. Purchaser shall be the grantee. No abstract of title, title insurance, or survey will be provided by brown county to purchaser. -Deed Transfer Fee: 30 -Title Transfer Terms: Deed will be issued upon payment in full (High Bid, Buyers Fee, Deed Transfer Fee). -Clear Title: No abstract, title insurance, or survey will be provided by the seller. The winning bidder is responsible for recording fees, taxes, special assessments and special charges etc.. if any -- as provided in Wis Stat. 75.521(8), (Wisconsin Statutes 2009-2010). Bidders are encouraged to research title. -Estimated Yearly Taxes: \$2,000 +/- Buyer will be responsible for 2019 Property taxes. Buyer is NOT responsible for past due property taxes, interest or penalties. Buyer responsible for all future real estate taxes. NOTE: Special Assessments plus interest and penalty may be due to the municipality. -Defects: Structure(s) are in poor condition and have bad cat odor. -Overall Condition: Property is being sold "As Is". It is the bidder's responsibility to determine condition and any defects. Bidders are strongly encouraged to make personally inspection prior to bidding. Property is subject to all easements, right-of-way, and restrictions of record, if any. Brown County makes no representation or guarantee with respect to the use, condition, title, access or occupancy of the property. (Caution: Properties may be occupied and you may not be granted access by occupants). Brown County does not warranty or guarantee the accuracy of any information contained within this auction concerning the subject real estate. Brown county makes no representations as to zoning and planning laws or regulations, land use, dimensions or actual legal boundaries of the land, access to the land, topography of the land, drainage patterns of the land and neighboring properties, wetlands on the property, floodplain areas, soil type		0.09	28000.00

or quality, water supply or quality, or other natural or man-made features or characteristics of the real estate. Brown county makes no representations as to the availability of community services such as sewage disposal, waste disposal, electricity, natural gas/fuel oil/propane gas, road maintenance, snow plowing, police protection, fire protection, or other services or conveniences. Brown county will not undertake the responsibility for inspection, replacement, repair, remediation and/or clean-up of wells, septic systems, holding tanks, mound systems, structures, environmental hazards or pollution, or hazardous waste or materials located over, beneath, in or on the real estate. This real estate is sold "as is", and the buyer must trust to her/his own inspection.

- County Contact: Brown County Treasurer's Office at (920) 448-4074 or BC_Treasurer@co.brown.wi.us - 305 E Walnut St., Green Bay, WI 54301; Fax: (920) 448-6341 – Inspections: Bidders are able to view property from street without trespassing on property due to liability issues during daylight hours.

- Click on Photo or Item # for full Details

Bid total:	28000.00
Premium:	2520.00
Sub-total:	30520.00
Deed Transfer & Recording Fee	30.00
Total:	30550.00
Balance Due:	30550.00

**WISCONSIN
SURPLUS
ONLINE AUCTION**

2600 STH 78 South – PO Box 113
Mount Horeb, WI 53572
608-437-2001
Sellers Permit/Tax ID: 456-1028844448-04
FEIN: 39-1982769

Invoice

#190726-58236-127
07/26/2019

ROBERT RAHMLOW
17405 TWINRIVER CT.
MARIBEL WI 54227

VI - 9108, exp. 10/23

Phone 920-629-6400
Email: bobrahmlow@yahoo.com

--PAYMENT DEADLINE: 5pm on August 9, 2019 (or) 7 Days after seller confirmation -- You will lose your bidding number if not paid on time --

Online Auction #19631-127 - Brown County, Wisconsin - Tax Delinquent Real Estate - You are a winning bidder. Please contact Wisconsin Surplus prior to the above payment deadline to make payment arrangements.

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Bidder	Item	Qty	Description	Tax	Amount
58236	W116	1	1.999 +/- Acre Parcel w/House at 2569 Apple Creek Rd, De Pere, WI - Address: 2569 Apple Creek Rd, De Pere, WI 54115 - County Map: Brown County GIS Mapping - County Land Records: Brown County Land Records Search - Municipality: Town of Wrightstown - Parcel ID: W-116 - Additional Documents: Title Report 1 Title Report 2 & 3 - Opening Bid: \$18,000 - Acres: 1.999 +/- Acres - Lot Dimensions: Irregular - Zoning: Residential - Contact county and local zoning agencies for exact zoning, regulations and allowed uses. Bidders are warned not to assume you can build, change use or continue current use without researching with zoning agencies first. Property is sold in its current state and use any future uses are not implied or guaranteed. - Type of Access to Property: Off Public Roadway (Apple Creek Road) - School District: Wrightstown School District - Structures On Property: Residential Structure in Poor Condition - Property Vacant: Yes - Property Clear of previous owner's personal property: No - This auction does not include any personal property. If personal property remains, it is the buyer's responsibility to determine appropriate & legal disposition of personal property. - Legal Description: LOT 3 OF 54 CSM 50 BNG PRT OF NW1/4 NE1/4 SEC 26 T22N R19E - Title Type: Conveyance shall be by quit claim deed. A quit claim deed passes any title, interest or claim which the grantor may have in the real estate, but does not profess that such title is valid, nor contains any warranty or guarantee of title. Purchaser shall be the grantees. No abstract of title, title insurance, or survey will be provided by brown county to purchaser. - Deed Transfer Fee: 30 - Title Transfer Terms: Deed will be issued upon payment in full (High Bid, Buyers Fee, Deed Transfer Fee). - Clear Title: No abstract, title insurance, or survey will be provided by the seller. The winning bidder is responsible for recording fees, taxes, special assessments and special charges etc., if any - as provided in Wis Stat. 75.521(B). (Wisconsin Statutes 2009-2010). Bidders are encouraged to research title. - Estimated Yearly Taxes: \$1,800 +/- Buyer will be responsible for 2019 Property taxes. Buyer is NOT responsible for past due property taxes, interest or penalties. Buyer responsible for all future real estate taxes. NOTE: Special Assessments plus Interest and penalty may be due to the municipality. - Defects: Structure(s) are in poor condition - Overall Condition: Property is being sold "As Is". It is the bidder's responsibility to determine condition and any defects. Bidders are strongly encouraged to make personally inspection prior to bidding. Property is subject to all easements, right-of-way, and restrictions of record, if any. Brown County makes no representation or guarantees with respect to the use, condition, title, access or occupancy of the property. (Caution: Properties may be occupied and you may not be granted access by occupants). Brown County does not warranty or guarantee the accuracy of any information contained within this auction concerning the subject real estate. Brown county makes no representations as to zoning and planning laws or regulations, land use, dimensions or actual legal boundaries of the land, access to the land, topography of the land, drainage patterns of the land and neighboring properties, wetlands on the property, floodplain areas, soil type or quality, water supply or quality, or other natural or man-made features or characteristics of the real estate. Brown county makes no	0.08	41000.00

representations as to the availability of community services such as sewage disposal, waste disposal, electricity, natural gas/fuel oil/propane gas, road maintenance, snow plowing, police protection, fire protection, or other services or conveniences. Brown county will not undertake the responsibility for inspection, replacement, repair, remediation and/or clean-up of wells, septic systems, holding tanks, mound systems, structures, environmental hazards or pollution, or hazardous waste or materials located over, beneath, in or on the real estate. This real estate is sold "as is", and the buyer must trust to her/his own inspection.

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- Click on Photo or Item # for full Details

Bid total:	41000.00
Premium:	3280.00
Sub-total:	44280.00
Deed Transfer & Recording Fee	30.00
Total:	44310.00
Balance Due:	44310.00

**WISCONSIN
SURPLUS**
ONLINE AUCTION

2600 STH 78 South – PO Box 113
Mount Horeb, WI 53572
608-437-2001
Sellers Permit/Tax ID: 456-1028844448-04
FEIN: 39-1982769

Invoice

#190726-93758-127
07/26/2019

Matthew Van De Hey
3988 rosin road
De Pere Wisconsin 54115

Matthew Van De Hey

Phone 920-366-6681
Email: germanyfarmers@hotmail.com

-PAYMENT DEADLINE: 5pm on August 9, 2019 (or) 7 Days after seller confirmation -- You will lose your bidding number if not paid on time --

Online Auction #190726-93758-127 - Brown County, Wisconsin - Tax Delinquent Real Estate - You are a winning bidder. Please contact Wisconsin Surplus prior to the above payment deadline to make payment arrangements.

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5. **Note:** Once payment is received Wisconsin Surplus will notify Buyer and Seller. After payment notification buyer is to contact the Brown County Treasurer's Office and relay to him/her in written form any and all required deed transfer information. At which point all required information is received by the Brown County Treasurer's Office he/she will begin the deed transfer process.

Bidder	Item	Qty	Description	Tax	Amount
93758 W1162	1	5.27 +/- Acre Vacant Ag Parcel on Apple Creek Rd, De Pere, WI	<ul style="list-style-type: none"> - Address: Apple Creek Rd, De Pere, WI 54115 - County Map: Brown County GIS Mapping - County Land Records: Brown County Land Records Search - Municipality: Town of Wrightstown - Parcel ID: W-116-2 - Additional Documents: <ul style="list-style-type: none"> - Title Report - Real Estate Evaluation Report - Opening Bid: \$47,000 - Acres: 5.27 +/- Acres - Lot Dimensions: Irregular - Zoning: Ag Use – Contact county and local zoning agencies for exact zoning, regulations and allowed uses. Bidders are warned not to assume you can build, change use or continue current use without researching with zoning agencies first. Property is sold in its current state and use any future uses are not implied or guaranteed. - Type of Access to Property: Off Public Roadway (Apple Creek Road) - School District: Wrightstown School District - Structures On Property: None Apparent - Property Vacant: Yes - Property Clear of previous owner's personal property: No - This auction does not include any personal property. If personal property remains, it is the buyer's responsibility to determine appropriate & legal disposition of personal property. - Legal Description: LOT 2 OF 54 CSM 50 BNG PRT OF NW1/4 NE1/4 SEC 26 T22N R19E - Title Type: Conveyance shall be by quit claim deed. A quit claim deed passes any title, interest or claim which the grantor may have in the real estate, but does not profess that such title is valid, nor contains any warranty or guarantee of title. Purchaser shall be the grantee. No abstract of title, title insurance, or survey will be provided by brown county to purchaser. - Deed Transfer Fee: 30 - Title Transfer Terms: Deed will be issued upon payment in full (High Bid, Buyers Fee, Deed Transfer Fee). - Clear Title: No abstract title insurance, or survey will be provided by the seller. The winning bidder is responsible for recording fees, taxes, special assessments and special charges etc., if any – as provided in Wis Stat. 75.521(B), (Wisconsin Statutes 2009-2010). Bidders are encouraged to research title. - Estimated Yearly Taxes: \$15 +/- Buyer will be responsible for 2019 Property taxes. Buyer is NOT responsible for past due property taxes, interest or penalties. Buyer responsible for all future real estate taxes. NOTE: Special Assessments plus interest and penalty may be due to the municipality. - Defects: - Overall Condition: Property is being sold "As Is". It is the bidder's responsibility to determine condition and any defects. Bidders are strongly encouraged to make personally inspection prior to bidding. Property is subject to all easements, right-of-way, and restrictions of record, if any. Brown County makes no representation or guarantee with respect to the use, condition, title, access or occupancy of the property. (Caution: Properties may be occupied and you may not be granted access by occupants). Brown County does not warranty or guarantee the accuracy of any information contained within this auction concerning the subject real estate. Brown county makes no representations as to zoning and planning laws or regulations, land use, dimensions or actual legal boundaries of the land, access to the land, topography of the land, drainage patterns of the land and neighboring properties, wetlands on the property, floodplain areas, soil type or quality, water supply or quality, or other natural or man-made features or characteristics of the real estate. Brown county makes no 	0.07	62500.00

representations as to the availability of community services such as sewage disposal, waste disposal, electricity, natural gas/fuel oil/propane gas, road maintenance, snow plowing, police protection, fire protection, or other services or conveniences. Brown county will not undertake the responsibility for inspection, replacement, repair, remediation and/or clean-up of wells, septic systems, holding tanks, mound systems, structures, environmental hazards or pollution, or hazardous waste or materials located over, beneath, in or on the real estate. This real estate is sold "as is", and the buyer must trust to her/his own inspection.

- County Contact: Brown County Treasurer's Office at (920) 448-4074 or BC_Treasurer@co.brown.wi.us - 305 E Walnut St., Green Bay, WI 54301. Fax: (920) 448-6341 – Inspections: Bidders are able to view property from street without trespassing on property due to liability issues during daylight hours.

- Click on Photo or Item # for full Details

Bid total:	62500.00
Premium:	4375.00
Sub-total:	66875.00
Deed Transfer & Recording Fee	30.00
Total:	66905.00
Balance Due:	66905.00

6-19-19

To Admin:

To enact a timeline for a final
hearing on appeals for properties that
are in the In. Rem process

Theresa
Tom Sebor

#2



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: 6/19/19
Agenda No. : Administration

Motion from the Floor

I make the following motion: to look into a summer schedule - 7:30 to 5pm 4 days a week and 7:30 am - 11:30 am Friday.

Signed: Kathy Lefebvre
District No.: 6

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

August 21, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY
\$16,710,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019**

WHEREAS, Brown County, Wisconsin (the "County") is in need of approximately \$16,710,000 for the public purpose of refunding obligations of the County, including interest on them, specifically: the County's Taxable General Obligation Corporate Purpose Bonds, Series 2009A (Build America Bonds - Direct Payment); Taxable General Obligation Corporate Purpose Bonds, Series 2010B (Build America Bonds - Direct Payment); and Taxable General Obligation Public Safety Bonds, Series 2010C (Build America Bonds - Direct Payment); and

WHEREAS, it is desirable to borrow said funds through the issuance of general obligation refunding bonds pursuant to Section 67.04, Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin that:

Section 1. The Bonds. The County shall issue approximately \$16,710,000 in principal amount of its General Obligation Refunding Bonds, Series 2019 (the "Bonds") for the purpose above specified; and

Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Bonds as may have been received and take action thereon; and

Section 3. Notice of Sale. The County Clerk, in consultation with PMA Securities, LLC ("PMA"), is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the County Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine; and

Section 4. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by PMA. The appropriate County officials shall determine

when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12, shall certify said Statement and such certification shall constitute full authorization of such Statement under this resolution.

Fiscal Note: This resolution does not require an appropriation from the General Fund. The refunding is expected to save approximately \$995,111 in debt service.

Respectfully submitted,

ADMINISTRATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-068R

Authored by Corporation Counsel
Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
STIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

CORPORATION COUNSEL

Brown County

**305 EAST WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600**



David P. Hemery
Corporation Counsel

PHONE: (920) 448-4006
FAX: (920) 448-4003
EMAIL: David.Hemery@co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 07-24-2019

REQUEST TO: Administration Committee, Executive Committee and County Board

MEETING DATE: 08-01-2019, 08-12-2019 and 08-21-2019, respectively

REQUEST FROM: Dave Hemery
Corp Counsel per County Administration

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

**TITLE: RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY
\$16,710,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019**

ISSUE/BACKGROUND INFORMATION:

Request to refund bonds for debt service reduction.

ACTION REQUESTED:

Consider and approve.

FISCAL IMPACT:

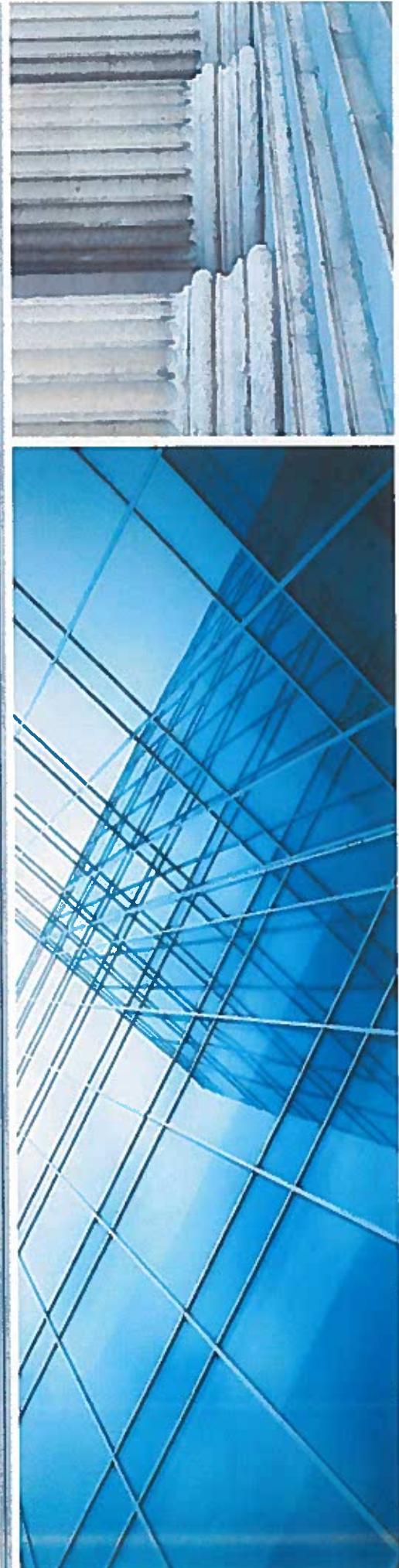
NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? *Fiscal Note: This resolution does not require an appropriation from the General Fund. The refunding is expected to save approximately \$995,111 in debt service.*
 2. Is it currently budgeted? Yes No N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time or continuous?
 3. Please provide supporting documentation of fiscal impact determination.

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED



DRAFT 7/22/2019



BROWN COUNTY, WI

PRE-SALE DISCUSSION 2019 GENERAL OBLIGATION REFUNDING BONDS

Brian J. Della, CFA
Director, Public Finance
PMA Securities, LLC
Milwaukee, WI 53202
414.436.3523

BOARD OF SUPERVISORS: AUGUST 21, 2019



EXISTING DEBT ISSUES

Below is Brown County's outstanding debt issues at the beginning of the year. Three debt issues can be refinanced for savings on November 1, 2019. The four "AMT" Bonds colored in blue are airport related.

Date of Issue	Obligation	Amount Issued	Final Maturity	Interest Rates Outstanding	Principal Outstanding	Call Date
06/01/2009	Bonds, Series 2009A (BABS)	13,475,000	11/01/2028	4.25% - 5.50%	9,895,000	11/01/2019
07/01/2010	Notes, Series 2010A	15,615,000	11/01/2019	2.75% - 3.25%	1,785,000	None
07/01/2010	Bonds, Series 2010B (BABS)	5,600,000	11/01/2029	4.25% - 5.75%	5,600,000	11/01/2019
12/01/2010	Bonds, Series 2010C (BABS)	4,750,000	11/01/2029	2.625% - 5.20%	2,975,000	11/01/2019
05/01/2011	Bonds, Series 2011A	10,440,000	11/01/2030	3.00% - 4.375%	8,575,000	11/01/2020
06/01/2012	Bonds, Series 2012A	9,215,000	11/01/2031	2.00% - 2.45%	6,320,000	11/01/2021
10/10/2012	Bonds, Series 2012B (AMT)	3,810,000	11/01/2021	2.00% - 2.25%	1,350,000	None
06/05/2013	Bonds, Series 2013A	6,460,000	11/01/2032	2.00% - 3.00%	5,590,000	11/01/2022
10/09/2013	Bonds, Series 2013C (AMT)	3,715,000	11/01/2022	3.00% - 4.00%	1,810,000	None
10/09/13	Bonds, Series 2013D	9,060,000	11/01/2022	2.00% - 3.20%	4,915,000	None
06/11/2014	Bonds, Series 2014A	5,665,000	11/01/2033	2.00% - 3.30%	4,655,000	11/01/2023
11/30/2014	Bonds, Series 2014B	2,330,000	11/01/2019	2.00%	465,000	None
11/30/2014	Bonds, Series 2014C (AMT)	4,575,000	11/01/2023	2.00% - 3.00%	2,645,000	None
06/09/2015	Bonds, Series 2015A	7,565,000	11/01/2034	2.00% - 3.00%	6,135,000	11/01/2024
10/07/2015	Bonds, Series 2015B	3,670,000	11/01/2020	2.00%	760,000	None
10/07/2015	Bonds, Series 2015C (AMT)	2,875,000	11/01/2024	3.00%	2,190,000	None
07/01/2016	Bonds, Series 2016A	7,135,000	11/01/2035	2.00% - 2.35%	6,480,000	11/01/2025
11/09/2016	Notes, Series 2016B	1,970,000	11/01/2024	1.00% - 1.75%	1,500,000	None
11/09/2016	Bonds, Series 2016C	5,750,000	11/01/2022	2.00% - 3.00%	3,750,000	None
07/12/2017	Bonds, 2017A	8,710,000	11/01/2036	2.00% - 3.00%	8,485,000	11/01/2026
11/08/2017	Bonds, 2017B	20,425,000	11/01/2027	2.00%	18,460,000	None
					104,340,000	

Below is the County's debt service by the expected source of repayment. The three debt issues that are proposed to be refinanced were all issued as "Build America Bonds" or BABs under the American Recovery and Reinvestment Act of 2009. The BABs receive a cash credit from the IRS equal to a percentage of the total interest paid.

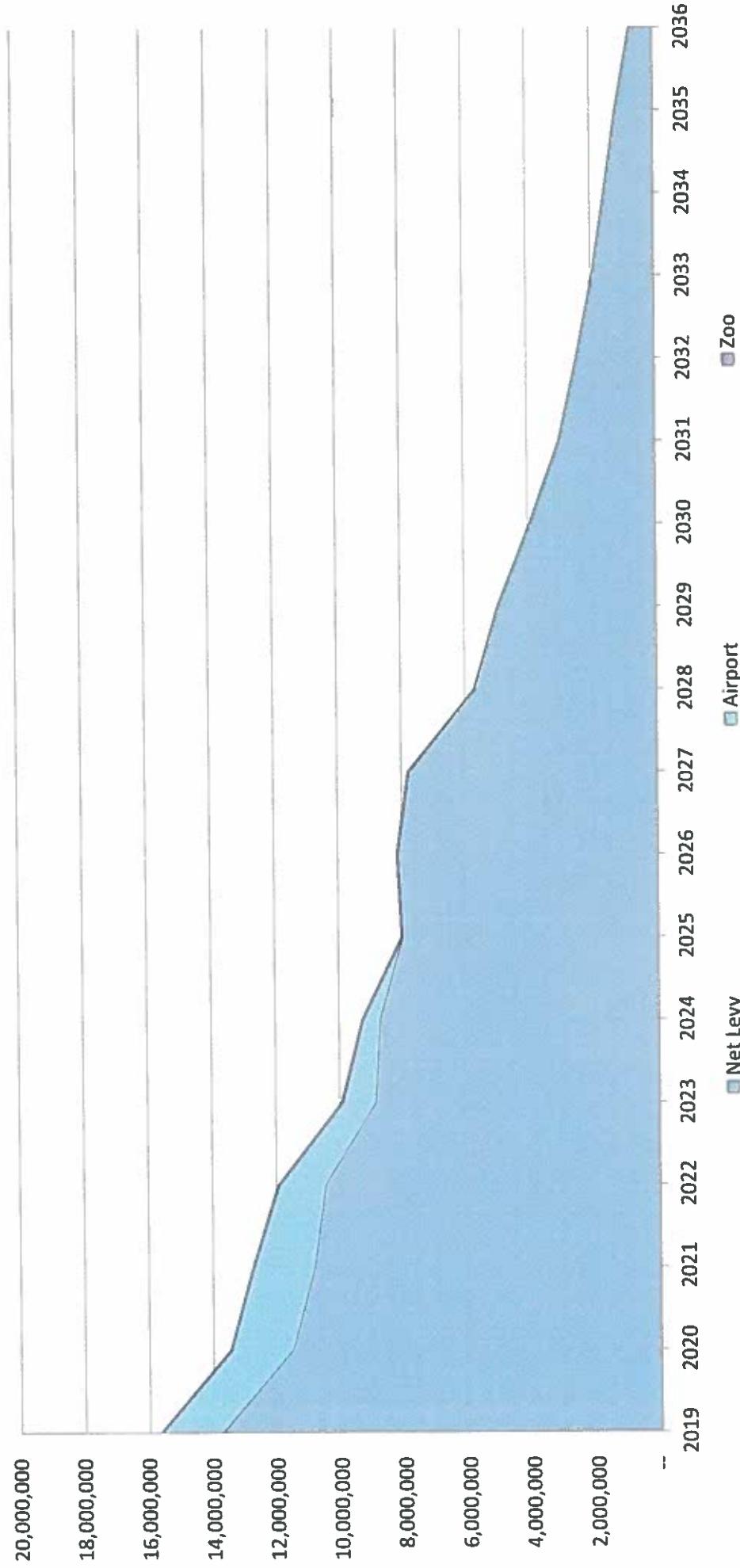
	Levy Supported		Airport Supported		Zoo Supported		Existing Total	
Year	Total	BAB	Principal	Interest	Principal	Interest	Principal	Total
2019	11,133,000	2,879,646	(315,096)	1,670,000	236,350	37,000	22,413	12,840,000
2020	9,208,000	2,579,748	(298,553)	1,710,000	195,650	42,000	20,588	10,960,000
2021	8,730,000	2,327,311	(277,570)	1,770,000	144,350	45,000	18,510	10,545,000
2022	8,599,000	2,082,331	(256,008)	1,360,000	90,100	46,000	16,260	10,005,000
2023	7,228,000	1,835,974	(232,755)	980,000	44,550	47,000	13,960	8,255,000
2024	7,270,000	1,616,636	(197,226)	505,000	15,150	50,000	11,598	7,825,000
2025	6,732,000	1,391,449	(161,494)	--	--	53,000	9,070	6,785,000
2026	7,041,000	1,177,656	(126,247)	--	--	54,000	6,375	7,095,000
2027	6,873,000	954,971	(91,120)	--	--	57,000	3,630	6,930,000
2028	5,012,000	733,460	(56,502)	--	--	13,000	715	5,025,000
2029	4,430,000	543,625	(22,039)	--	--	--	--	4,430,000
2030	3,550,000	387,395	--	--	--	--	--	3,550,000
2031	2,735,000	281,195	--	--	--	--	--	2,735,000
2032	2,235,000	209,478	--	--	--	--	--	2,235,000
2033	1,800,000	145,053	--	--	--	--	--	1,800,000
2034	1,460,000	93,525	--	--	--	--	--	1,460,000
2035	1,145,000	53,025	--	--	--	--	--	1,145,000
2036	720,000	21,600	--	--	--	--	--	720,000
12/31/18	95,901,000	19,314,077	(2,034,609)	7,995,000	726,150	444,000	123,119	104,340,000
								20,163,346
								124,503,346



EXISTING DEBT SERVICE - GRAPH

Below is a graph of the County's debt service by the expected source of repayment.

Total Existing Debt Service





EXISTING DEBT SERVICE

Below shows the debt service net of expected IRS Rebates on the three BAB issues that have a call date of November 1, 2019.

Year	Bonds, Series 2009A (BABs)			Bonds, Series 2010B (BABs)			Bonds, Series 2010C (BABs)			Total		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Estimated	IRS Rebate
2020	745,000	425,325	455,000	292,718	245,000	125,148	1,445,000	843,190	(298,553)	1,989,637		
2021	700,000	389,938	470,000	273,380	250,000	115,960	1,420,000	779,278	(277,570)	1,921,707		
2022	700,000	354,938	490,000	252,700	255,000	105,960	1,445,000	713,598	(256,008)	1,902,590		
2023	1,250,000	319,938	515,000	228,200	260,000	95,633	2,025,000	643,770	(232,755)	2,436,015		
2024	1,150,000	255,875	540,000	202,450	270,000	84,583	1,960,000	542,908	(197,226)	2,305,681		
2025	1,050,000	195,500	565,000	174,100	275,000	72,568	1,890,000	442,168	(161,494)	2,170,673		
2026	950,000	139,063	595,000	144,438	280,000	59,780	1,825,000	343,280	(126,247)	2,042,033		
2027	850,000	88,000	625,000	111,713	290,000	45,920	1,765,000	245,633	(91,120)	1,919,513		
2028	750,000	41,250	655,000	77,338	300,000	31,420	1,705,000	150,008	(56,502)	1,798,506		
2029	--	--	690,000	39,675	310,000	16,120	1,000,000	55,795	(22,039)	1,033,756		
Total	8,145,000	2,209,825	5,600,000	1,796,710	2,735,000	753,090	16,480,000	4,759,625	(1,719,514)	19,520,111		

Below shows the expected debt service savings of \$995,011, net of all expenses, associated with issuing approximately \$16,710,000 General Obligation Refunding Bonds, Series 2019. The 2019 refunding Bonds have an average borrowing rate (i.e., True Interest Cost or "TIC") of 2.21%.

Year	Existing Net Debt Service	Estimated			Present Value (\$) Present Value (%)
		Refunding Bonds, Series 2019	Interest	Debt Service	
2020	1,989,637	1,650,000	335,863	1,985,863	3,774
2021	1,921,707	1,520,000	289,708	1,809,708	112,000
2022	1,902,590	1,520,000	264,628	1,784,628	117,962
2023	2,436,015	2,080,000	239,548	2,319,548	116,468
2024	2,305,681	1,985,000	204,188	2,189,188	116,494
2025	2,170,673	1,885,000	168,458	2,053,458	117,216
2026	2,042,033	1,790,000	132,643	1,922,643	119,390
2027	1,919,513	1,705,000	96,843	1,801,843	117,670
2028	1,798,506	1,615,000	60,185	1,675,185	123,321
2029	1,033,756	960,000	23,040	983,040	50,716
Total	19,520,111	16,710,000	1,815,100	18,525,100	995,011
					879,807
					5.339%



PROPOSED FINANCING SCHEDULE

Below is the proposed financing schedule for the County's 2019 G.O. Refunding Bonds.

Date	Action
Thursday, August 1, 2019	Administration Committee - Considers "Set Sale" Resolution for 2019 Refunding Bonds
Monday, August 12, 2019	Executive Committee - Considers "Set Sale" Resolution for 2019 Refunding Bonds
Wednesday, August 21, 2019	County Board - Considers adopting "Set Sale" Resolution for 2019 Refunding Bonds
Tuesday, September 3, 2019	Rating Agency Call
Thursday, September 5, 2019	Administration Committee - Considers <i>form of "Award"</i> Resolution for 2019 Refunding Bonds
Monday, September 9, 2019	Executive Committee - Considers <i>form of "Award"</i> Resolution for 2019 Refunding Bonds
Tuesday, September 10, 2019	Credit Rating Received
Tuesday, September 10, 2019	Preliminary Official Statement is disseminated to potential bidders
Wednesday, September 18, 2019	Day of Sale <ul style="list-style-type: none">- PMA takes bids on the County's 2019 Refunding Bonds- PMA resizes the debt issue if necessary based on the winning bid- PMA emails details of winning bid to the County's Bond Counsel- Bond Counsel emails the County a final "Award" Resolution
	6:30 PM Executive Committee - Considers final "Award" Resolution for 2019 Refunding Bonds
	7:00 PM County Board - Considers adopting final "Award" Resolution for 2019 Refunding Bonds
Tuesday, October 1, 2019	Associated Trust notifies DTCC that the three BAB issues will be prepaid on 11/1/2019 Associated Trust posts at notice of the refunding to the MSRB's EMMA website (PMA confirmation)
Wednesday, October 9, 2019	Day of Settlement <ul style="list-style-type: none">- Winning Bidder wires net bond proceeds to the County/Associated Trust
Friday, November 1, 2019	Associated Trust wires DTCC funds to prepay the callable principal of the three BAB issues



The information contained herein is solely intended to suggest/discuss potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement.

The analysis or information presented herein is based upon hypothetical projections and/or past performance that have certain limitations. No representation is made that it is accurate or complete or that any results indicated will be achieved. In no way is past performance indicative of future results. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive.

The information set forth herein was gathered from sources which we believe, but do not guarantee, to be accurate. Neither the information, nor any options expressed, constitute a solicitation by us for purposes of sale or purchase of any securities or commodities. Investment/financing decisions by market participants should not be based on this information.

You should consider certain economic risks (and other legal, tax, and accounting consequences) prior to entering into any type of transaction with PMA Securities, LLC or PMA Financial Network, LLC. It is imperative that any prospective client perform its own research and due diligence, independent of us or our affiliates, to determine suitability of the proposed transaction with respect to the aforementioned potential economic risks and legal, tax, and accounting consequences. Our analyses are not and do not purport to be appraisals of the assets, or business of the District or any other entity. PMA makes no representations as to the actual value which may be received in connection with a transaction nor the legal, tax, or accounting effects of consummating a transaction. PMA cannot be relied upon to provide legal, tax, or accounting advice. You should seek out independent and qualified legal, tax, and accounting advice from outside sources. This information has been prepared for informational and educational purposes and does not constitute a solicitation to purchase or sell securities, which may be done only after client suitability is reviewed and determined.

Securities, public finance and institutional brokerage services are offered through PMA Securities, LLC. PMA Securities, LLC is a broker-dealer and municipal advisor registered with the SEC and MSRB, and is a member of FINRA and SIPC. Prudent Man Advisors, LLC, an SEC registered investment adviser, provides investment advisory services to local government investment pools. All other products and services are provided by PMA Financial Network, LLC. PMA Financial Network, LLC, PMA Securities, LLC and Prudent Man Advisors (collectively "PMA") are under common ownership. Securities and public finance services offered through PMA Securities, LLC are available in CA, CO, FL, GA, IL, IN, IA, KS, MI, MN, MO, NE, OH, OK, PA, SD, TX and WI. This document is not an offer of services available in any state other than those listed above, has been prepared for informational and educational purposes only and does not constitute a solicitation to purchase or sell securities, which may be done only after client suitability is reviewed and determined. All investments mentioned herein may have varying levels of risk, and may not be suitable for every investor. For more information, please visit us at www.pmanetwork.com. For institutional use only.

Brown County Administration
Budget Status Report
For period ended 6/30/2019

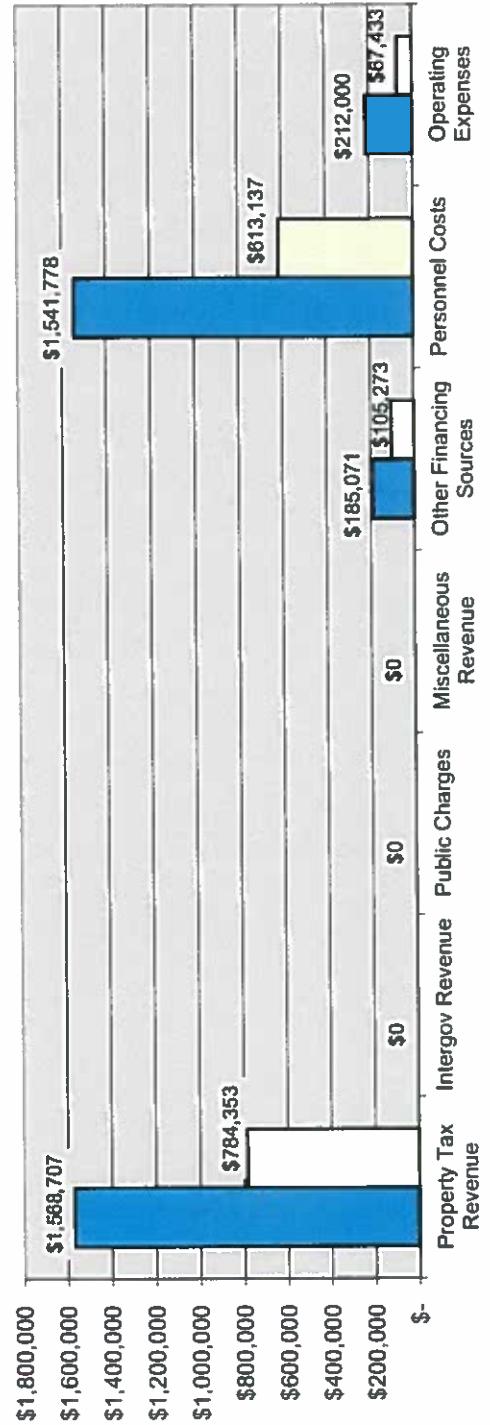
	Amended Budget	YTD Actual	% of Budget
Property Tax Revenue	\$ 1,568,707	\$ 784,353	50%
Intergov Revenue	\$ -	\$ -	0%
Public Charges	\$ -	\$ -	0%
Miscellaneous Revenue	\$ -	\$ -	0%
Other Financing Sources	\$ 185,071	\$ 105,273	57%
Personnel Costs	\$ 1,541,778	\$ 613,137	40%
Operating Expenses	\$ 212,000	\$ 67,433	32%

HIGHLIGHTS:

Revenues: Other financing sources are trending above budgeted amounts due to a carryover transfer of \$80,465. Disregarding that transfer, Other Financing Sources would be at 24% of the budgeted amount due to the two vacant positions mentioned below being funded by other financing sources. All other revenues are trending as expected.

Expenses: Personnel costs are lower due to vacancies of two positions. Operating expenses are trending lower than expected due to the carryover of \$80,465. Disregarding the carryover operating expenses would be at 51%.

Administration - June 30, 2019
Unaudited





Budget by Account Classification Report

Through 6/30/19 **UNAUDITED**
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Amended Budget	Current Month Transactions	YTD Transactions	Transactions	YTD Transactions	Budget - YTD % Used/ Rec'd	Prior Year YTD
Fund	100 - General Fund								
REVENUE									
Property Taxes	1,568,707.00	.00	1,568,707.00	130,725.58	.00	784,353.48	784,353.52	50	662,088.00
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Public Charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	74,881.00	110,190.00	185,071.00	.00	.00	105,273.35	79,797.65	57	88,990.00
REVENUE TOTALS	\$1,643,588.00	\$110,190.00	\$1,753,778.00	\$130,725.58	\$0.00	\$889,626.83	\$864,151.17	51%	\$751,078.00
EXPENSE									
Personnel Costs	1,521,076.00	20,702.00	1,541,778.00	153,371.42	.00	613,136.90	928,641.10	40	509,689.31
Operating Expenses	122,512.00	89,488.00	212,000.00	18,043.13	1,580.00	67,433.31	142,986.69	33	66,580.01
EXPENSE TOTALS	\$1,643,588.00	\$110,190.00	\$1,753,778.00	\$171,414.55	\$1,580.00	\$680,570.21	\$1,071,627.79	39%	\$576,269.32
Fund 100 - General Fund Totals									
REVENUE TOTALS	1,643,588.00	110,190.00	1,753,778.00	130,725.58	.00	889,626.83	864,151.17	51%	751,078.00
EXPENSE TOTALS	1,643,588.00	110,190.00	1,753,778.00	171,414.55	1,580.00	680,570.21	1,071,627.79	39%	576,269.32
Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	(\$40,688.97)	(\$1,580.00)	\$209,056.62	(\$207,476.62)		\$174,808.68

Grand Totals						
UE TOTALS	1,643,588.00	110,190.00	1,753,778.00	130,725.58	.00	889,626.83
SE TOTALS	1,643,588.00	110,190.00	1,753,778.00	171,414.55	1,580.00	680,570.21
	\$0.00	\$0.00	\$0.00	(\$40,688.97)	(\$1,580.00)	\$209,056.62
						(\$207,476.62)
Grand Totals						
						\$14,808.68

Run by Holden, Andrea on 07/24/2019

2019 BUDGET ADJUSTMENT LOG

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION/ DATE	BOARD APPRL REQ'D?	BOARD ACTION/DATE
19-047	5/23	PW	<p>This budget adjustment is to reallocate Facilities Building Upgrade Capital Project Fund funding from ADRC Rooftop AC Units, Jail Parking Lot, Standby Boiler NB, Jail Kitchen Projects, CH Emergency Generator Service Work, Jail Steam Boiler, and Jail/911 Center Ceiling Tile Replacement projects to the following projects:</p> <ul style="list-style-type: none"> • BU-40 CHSQ Carpet \$14,312.13 • BU-46 Courthouse Concrete Repair \$1,360 • BU-50 Cooling Split System Sophie \$10,000 • BU-52 Jail Door Panic Hardware \$16,000 • BU-43 Jail/911 Center Carpet & Flooring \$2,968 • BU-48 HPOD Ceiling Mold Remediation \$136,836.12 • BU-51 CH Chiller Replace Study \$10,000 <p>Fiscal Impact: \$2,000,000</p>	3	5/28/19	N	Emld Dept 5/28/19
19-048	5/24	SHERIFF	<p>This 2019 budget adjustment is to increase grant revenue and related outlay expense to participate in a Homeland Security WEM Tactical Bomb Tech Tool Kit grant (2016-HSW-O2A-11558). The grant provides funds for the purchase of six tool kits with assorted items to be used by bomb techs. As lead agency on this grant, Brown County will retain one of the kits and the other five will be distributed to other regional bomb squads. There is no local match required for this grant. All items for the kits are under \$1,000 in unit cost so they are considered supplies, not equipment or outlays.</p> <p>Fiscal Impact: \$39,000</p>	7	5/28/19	Y	PS 6/5 CB 6/19 Emld dept 5/28/19
19-049	5/24	SHERIFF	<p>This 2019 budget adjustment is to increase grant revenue and related outlay expense to participate in a Wis. DOT/BOTS patrol equipment grant. The grant provides funds for the purchase of two hand-held speed detection devices (one laser, one radar) - to be used by the Patrol Division for traffic safety. There is no local match required for this grant.</p> <p>Fiscal Impact: \$4,000</p>	7	5/28/19	Y	PS 6/5 CB 6/19 Emld dept 5/28/19
19-050	5/30	LANDCON	<p>Land & Water Conservation requested from DATCP a carryover of 2018 SWRM cost share funds, which were on contract but were unspent due to extenuating circumstances. Carryover was approved by DATCP and must be spent in 2019.</p> <p>Fiscal Impact: \$22,879</p>	2	6/12/19	N	Emld Dept 6/12/19

2019 BUDGET ADJUSTMENT LOG

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION DATE	BOARD APRVL REQ'D?	BOARD ACTION/DATE																																											
19-051	6/4	PW-FAC	This budget adjustment is to use a portion of the 2019 Contingency Funding to obtain an estimate for the potential Courthouse Security project per the PD&T Committee action taken on June 3, 2019. Contingency Fund Balance \$293,000 Fiscal Impact: \$10,000	6	6/17/19	Y	PDT 6/24 AD 7/17 CB 7/17 Emld Dept 6/18/19																																											
19-052	6/10	ADMIN	2019 – A resolution adopted February 20, 2019 authorized adjusting employees to the Classification Schedule presented in that resolution. This Budget Adjustment allocates funds from General Revenues to the affected Departments to enact the change authorized in that resolution. Below are the affected Departments:																																															
			<table border="1"> <thead> <tr> <th>Row Labels</th><th>Fiscal Effect</th><th>Row Labels</th><th>Fiscal Effect</th></tr> </thead> <tbody> <tr> <td>ADRC</td><td>1,962</td><td>Human Resources</td><td>617</td></tr> <tr> <td>Child Support</td><td>3,101</td><td>Library</td><td>46,890</td></tr> <tr> <td>Circuit Courts</td><td>7,910</td><td>Museum</td><td>11,511</td></tr> <tr> <td>Clerk of Courts</td><td>2,922</td><td>PALS</td><td>1,877</td></tr> <tr> <td>Community Services</td><td>317,803</td><td>Parks</td><td>7,340</td></tr> <tr> <td>Corporation Counsel</td><td>950</td><td>Public Health</td><td>3,517</td></tr> <tr> <td>County Clerk</td><td>9,074</td><td>Public Safety</td><td>2,019</td></tr> <tr> <td>CTC</td><td>32,728</td><td>Sheriff</td><td>7,482</td></tr> <tr> <td>District Attorney</td><td>15,591</td><td>UW-Extension</td><td>1,292</td></tr> <tr> <td>Facility Management</td><td>594</td><td>Total</td><td>475,180</td></tr> </tbody> </table>	Row Labels	Fiscal Effect	Row Labels	Fiscal Effect	ADRC	1,962	Human Resources	617	Child Support	3,101	Library	46,890	Circuit Courts	7,910	Museum	11,511	Clerk of Courts	2,922	PALS	1,877	Community Services	317,803	Parks	7,340	Corporation Counsel	950	Public Health	3,517	County Clerk	9,074	Public Safety	2,019	CTC	32,728	Sheriff	7,482	District Attorney	15,591	UW-Extension	1,292	Facility Management	594	Total	475,180			
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Facility Management	594	Total	475,180																																															
19-053	6/11	HHS-CS	Per requested T.O. change, there were funds set aside in anticipation of getting more CPS positions to cover office equipment needed. We would like to move some of these funds to cover expanding a position from a 0.8 to 1.0. This will help with staff retention and better continuity of care for our consumers at Shelter Care. <i>See Resolution 1 Id Dated 5/15/2019</i> Fiscal Impact * \$0		4	6/17	N Emld Dept 6/18/19																																											
19-054	6/11	HHS-CS	Equipment for one new staff person for cost center 148 – computer \$1,875; phone \$240; 2 monitors \$400. These costs will be covered by additional available CLTS program funding. Fiscal Impact: \$2,515				HS 6/26 CB 7/17 Emld Dept 6/18/19																																											

2019 BUDGET ADJUSTMENT LOG

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION DATE	BOARD APPRL REQ'D?	BOARD ACTION/DATE
19-055	6/26	HHS-CS	This Budget Adjustment is for the requested T.O. change for an AODA counselor position to be changed from a .8 FTE to a 1.0 FTE. This change is funded from contracted services, which include outpatient clinic APNP (Advanced Practice Nurse Prescriber) and Physician time anticipated to be lower than budgeted in 2019 including a vacant APNP employee position. <i>See Resolution 11d dated June 19, 2019</i> Fiscal Impact: \$0	4	6/28	N	Emld Dept 6/28
19-056	6/12	PSC	This budget adjustment is for the WI Hazardous Materials Response System Grant awarded to BC Emergency Management to pass-through to the Green Bay Metro Fire Department to purchase equipment approved by the funding agency, WI Emergency Management. The equipment purchased by the fire department will not be owned or insured by Brown County. There is not a match requirement. <i>Fiscal Impact: \$62,034</i>	7	6/17	Y	PS 7/10 CB 7/17 Emld Dept 6/18
19-057	6/24	SHERIFF	This 2019 budget adjustment is to increase grant revenue and related outlay expense to participate in a Capital Credit Union "Elevating Communities" grant. The grant provides funds for the purchase of a crisis response throw phone system with tactical remote unit kit. There is no local match required for this grant. <i>Fiscal Impact: \$20,000</i>	7	6/25/19	Y	PS 7/10 CB 7/17 Emld Dept 6/25/19/
19-058	6/26	HHS-CS	Per T.O. change request, one new staff person for cost center 148 – 2019 salary \$31,226; 2019 fringe \$13,943. These position costs will be covered by additional available CLTS program funding. <i>See Resolution 11i dated April 17, 2019</i> Fiscal Impact: \$45,169	4	6/28	N	Emld Dept 6/28
19-059	6/28	ADMIN	2019 – This adjustment allocates \$515,375 included in 090 General Revenues to the Sheriff's budget for the increases agreed to in the Sheriff's union contract and increases donation revenue and personnel expense by \$2,640 for the DARE officer. <i>Fiscal Impact: \$515,375</i>	4	6/28	N	Emld Dept 6/28

2019 BUDGET ADJUSTMENT LOG

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION DATE	BOARD APRVL REQ'D?	BOARD ACTION/DATE
19-060	7/2	UW-EXT	This budget adjustment is for a Greater Green Bay Community Foundation awarded to UW-Extension for the Teen Farmers Market Program – Expansion Investigation and Planning Initiative. The \$21,300 in-kind match requirement will be met using the Community Garden Coordinator's time and travel, as well as partnering staff members' time and travel from Brown County Health and Human Services, CASA, Advocates for Healthy Transitional Living, and additional volunteers.	7	7/8	Y	PDT 7/22 CB 8/21 Emld Dept 7/9
19-061	7/2	UW-EXT	This budget adjustment is for the Gardening Exploring Cultural Roots federal grant awarded to UW Extension by Wisconsin Humanities Council. The cash/in-kind match requirement of \$3,387 will be met by staff and volunteer time and interpretation/translation services. <u>Fiscal Impact: \$20,054</u>	7	7/8	Y	PDT 7/22 CB 8/21 Emld Dept 7/9
19-062	7/8	SHERIFF	This 2019 budget request is to increase grant revenue and related expenses to participate in a Homeland Security WEM SWAT Explosives training grant (2017-HSW-02B-11487). The grant provides funds to send an officer to the one-week course. There is no match required for this grant. <u>Fiscal Impact: \$1,995</u>	7	7/8	Y	PS 7/17 CB 7/17 Emld Dept 7/8
19-063	7/8	SHERIFF	This budget adjustment is to request an increase in Jail L TE hours, which will be funded by Capital Project dollars. A pre-authorized employee is needed to accompany Jail Video Surveillance Capital Project vendors throughout the Jail during the course of the project. It is estimated that 420 hours will be needed in 2019 at a rate of \$20/hour. <u>Fiscal Impact: \$6,500</u>	7	7/8	Y	PS 7/17 CB 7/17 Emld Dept 7/8
19-066	7/11	VETRANS	TO Change resolution 11b dated May 15, 2019 for the Veterans Service Office deleted two part time Clerk/Typist positions to add a single Veterans Benefits Clerk. It also addressed the discrepancy between the salaries of the current Veterans Services Officer and the prior Veterans Services Officer. <u>Fiscal Impact: \$21,572</u>	4	7/16	N	Emld Dept 7/16

2019 BUDGET ADJUSTMENT LOG

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION DATE	BOARD APRVL REQ'D?	BOARD ACTION/DATE
19-067	7/11	HHS-CTC	A lead billing clerk is needed to support Medicaid, Medicare and insurance billing, accounts receivable processing, and collections activity for all CTC operations and various Community Services programs. Increased revenue is anticipated from reduced billing denials especially in the area of hospital charges which will offset the cost of requested specialty pay. Annual cost 2088 hours X \$1.50 / hour = \$3,132 + approximately 15% for P/R taxes and WRS contribution = \$3,602 annually. With effective date of 8/1/19 the prorated 2019 costs for remaining 5 months of the year will be \$1,501. Fiscal Impact: \$1,501	7	7/16	Y	HS 7/24 CB 8/21 Emld Dept 7/16

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

PHONE (920) 448-4071 FAX (920) 448-6277 WEB www.co.brown.wi.us

July 24, 2019

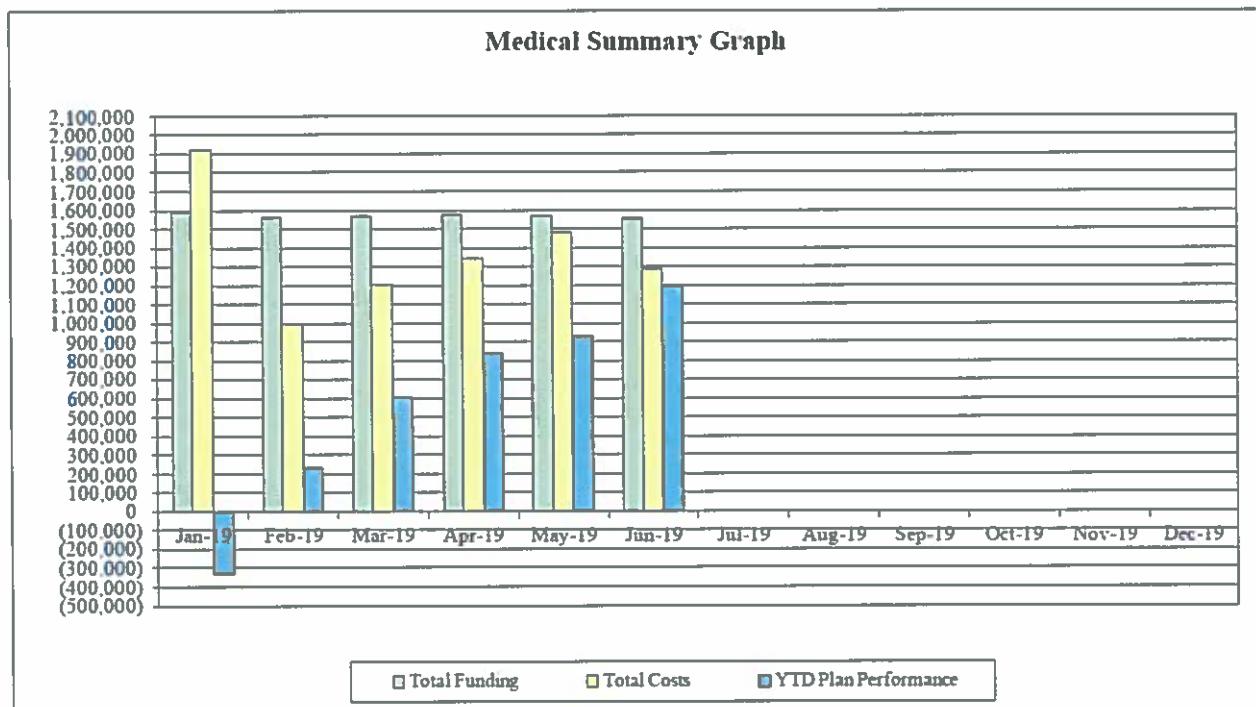
Committee Date:
August 1, 2019

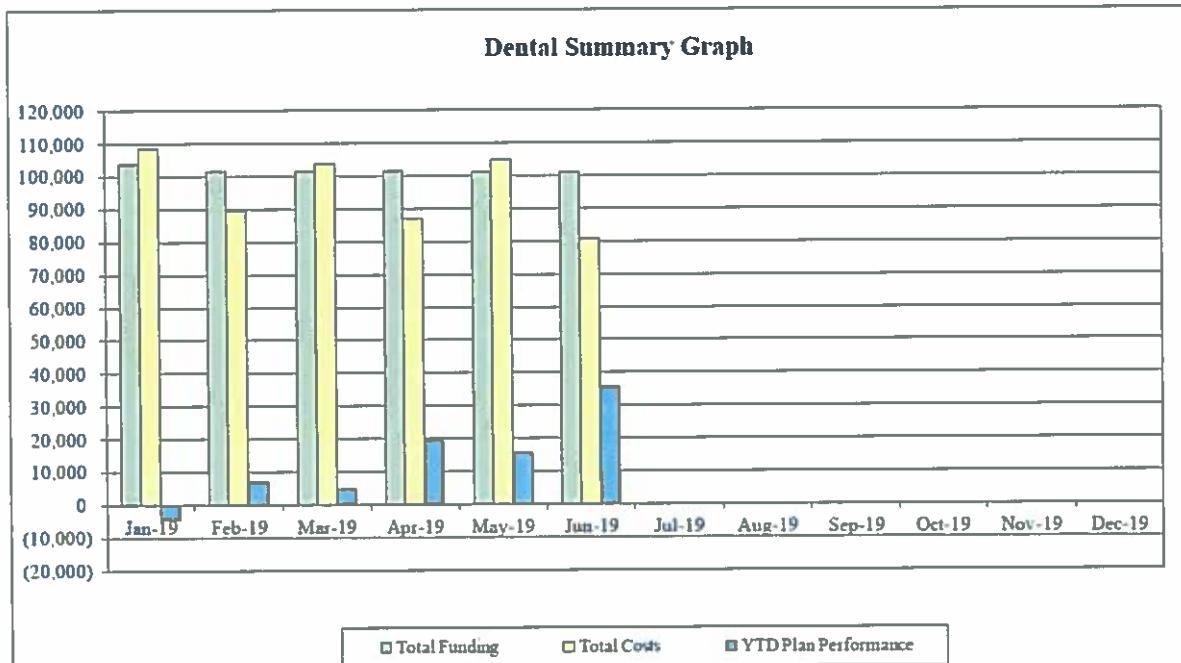
TO: Administration Committee
FROM: C. Weininger
Director of Administration
SUBJECT: June Director's Report

I. HR Update

A reasonable suspicion training opportunity coordinated through Bellin was sent out to all supervisors and managers, along with county guidelines. We also are currently requiring anyone in a leadership role to complete an online webinar entitled 'Disciplinary Action and Procedures for Local Government' through WMMIC. Based on a communication surrounding the possibility of implementing summer schedules, HR is gauging the interest level and appropriateness for each department.

II. Benefits





III. Recruitment

Recruitment Report

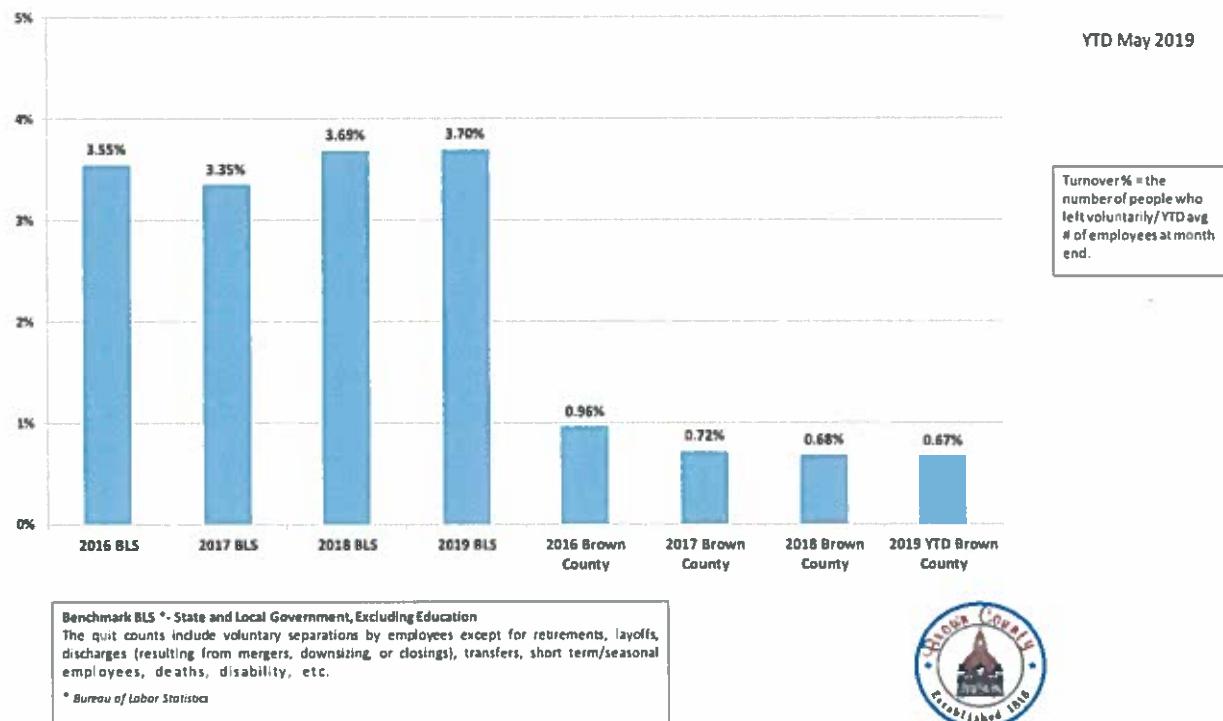
As of 7/3/19

Department	Title	# of Vacancies	FT, PT, On Call
Airport	Maintenance Mechanic	1	FT
Circuit Court	Law Clerk for Circuit Courts	1	FT
HHS - Community Services	AODA Counselor	1	FT
HHS - Community Services	Clerk III/Data Control	1	FT
HHS - Community Services	Economic Support Specialist	6	FT
HHS - Community Services	Lead Economic Support Specialist	1	FT
HHS - Community Services	Social Services Aide III	1	FT
HHS - Community Services	Social Worker/Case Manager (CPS)	1	FT
HHS - Community Services	Social Worker/Case Manager (Youth Justice)	1	FT
HHS - CTC	Advanced Practice Nurse Prescriber	1	FT
HHS - CTC	Certified Nursing Assistant (CNA)	2	FT
HHS - CTC	Certified Nursing Assistant (CNA)	11	PT
HHS - CTC	Certified Nursing Assistant (CNA)	1	On Call
HHS - CTC	Cook (Part-Time)	1	PT
HHS - CTC	Court Clerk	1	PT
HHS - CTC	Food Service Worker - Part Time	2	PT
HHS - CTC	Licensed Practical Nurse (LPN)	1	PT
HHS - CTC	On-Call Dietician	1	On Call
HHS - CTC	Registered Nurse (RN)	1	PT
HHS - CTC	Registered Nurse (RN)	2	FT
HHS - CTC	Registered Nurse (RN)	2	On Call
HHS - Health	Public Health Sanitarian II	1	FT
HHS - Health	Environmental Health Manager	1	FT
Library	Library Clerk	1	PT
Library	Library Service Associate	1	PT
Library	Technical Services Clerk	1	PT
Parks	Park Educator	1	LTE
Planning & Land Services	Housing Administrator	1	FT
Planning & Land Services	Survey Crew Chief	1	FT
Public Safety	Telecommunication Operator	1	FT
Public Works - Facilities	Housekeeper - CHS	1	FT
Public Works - Highway	Senior Civil Engineer	1	FT
Public Works - Highway	Highway Mechanic	1	FT
Sheriff	Correctional Officer	3	FT
Sheriff	Patrol Officer	2	FT
Sheriff	Records Specialist (EM)	1	FT
UW Extension	4-H Afterschool Instructor	1	LTE

IV. Staffing Levels

Turnover:

Brown County Turnover Report



HIRE	STATUS	POSITION	DEPT
6/10/2019 LTE		Seasonal Park Worker	Parks
6/10/2019 LTE		Seasonal Park Worker	Parks
6/17/2019 LTE		Seasonal Park Worker	Parks
6/4/2019 LTE		Summer Employee	PW-Highway
6/12/2019 FT		Economic Support Specialist	HHS
6/10/2019 LTE		Summer Employee	PW-Highway
6/3/2019 LTE		Seasonal Employee	Golf Course
6/3/2019 O/C		C.N.A	HHS-CTC
6/3/2019 O/C		C.N.A	HHS-CTC
6/10/2019 FT		Clinical Social Worker	HHS
6/3/2019 FT		Public Health Sanitarian	HHS-Health
6/11/2019 LTE		Summer Employee	PW-Highway
6/11/2019 LTE		Summer Employee	PW-Highway
6/17/2019 FT		AODA Counselor-IDP	HHS
6/3/2019 O/C		C.N.A	HHS-CTC
6/3/2019 LTE		Seasonal Employee	Golf Course
6/3/2019 LTE		Seasonal Employee	Golf Course
6/3/2019 LTE		bailiff	Circuit Courts
6/24/2019 O/C		L.P.N	HHS-CTC
6/7/2019 LTE		Seasonal Employee	Golf Course
6/10/2019 FT		Social Worker/CM	HHS
6/3/2019 PT	REHIRE	Telecommunication Operator	Public Safety
6/4/2019 LTE	REHIRE	LTE Summer Employee	PW-Facilities
6/3/2019 FT		Correctional Officer	Sheriff
6/10/2019 LTE		Concessionaire	Parks
6/24/2019 O/C		RN	HHS-CTC
6/3/2019 LTE		Summer Maintenance	Parks
6/2/2019 LTE		LTE Adventure Guide	Zoo
6/10/2019 LTE		Summer Employee	PW-Highway
6/17/2019 PT		Sub Teacher Aide	Syble Hopp
6/17/2019 LTE		Summer Park Worker	Parks
6/17/2019 LTE		Summer Park Worker	Parks
6/17/2019 LTE		Summer Park Worker	Parks
6/17/2019 LTE		Summer Park Worker	Parks
6/25/2019 LTE		Zoo Concessionaire	Zoo
6/24/2019 LTE		Zoo Concessionaire	Zoo
6/21/2019 LTE		Adventure guide	Zoo

TERM	STATUS	RSN	POSITION	DEPT
6/30/2019 FT	RT		Speech/language Pathologist	Syble Hopp
6/3/2019 FT	RT		Clerk/Typist III	Sheriff
6/3/2019 FT	RT		Collection Development Manager	Library
6/3/2019 FT	RT		Clerk III	HHS-CTC
6/6/2019 PT	VR		Library Clerk	Library
6/1/2019 LTE	EOA		After School Instructor	UW-Extention
6/7/2019	0.5 RT		Account Clerk I	HHS
6/30/2019 O/C	VR		Dietician	HHS-CTC
6/6/2019 FT	VR		RN	HHS-CTC
6/29/2019 FT	VR		Communications Supervisor	Public Safety
6/5/2019 FT	VR		Correctional Officer	Sheriff
6/4/2019 FT	VR		Medical examiner Investigator	Medical Examiner
6/1/2019 FT	RT		Resource Recovery Associate	Port
6/21/2019 FT	VR		Social Worker.CM	HHS
6/21/2019 FT	VR		Public Health Nurse	HHS-Health
6/21/2019 FT	VR		Sanitarian II	HHS-Health
6/14/2019 O/C	VR		Clerk/Receptionist	HHS-CTC
6/17/2019 FT	VR		C.N.A	HHS-CTC
6/18/2019 FT	VR		Environmental/Lab Manager	HHS-Health
6/20/2019 O/C	VR		Youth Support Specialist	HHS- Shelter care
6/24/2019 FT	DIS		HR Associate (Benefits)	Human Resources
6/26/2019 FT	VR		Economic Support Specialist	HHS
6/20/2019 O/C	VR		RN	HHS-CTC

TRANS	STATUS	POSITION DEPT	STATUS	POSITION DEPT
6/30/2019	FT	RN HHS-CTC	0.6	RN HHS-CTC
6/1/2019	LTE	Park Educ: Parks	FT	Resource Port
6/2/2019	O/C	C.N.A HHS-CTC	FT	RN HHS-CTC
6/2/2019	0.4	C.N.A HHS-CTC	FT	C.N.A HHS-CTC
6/2/2019	0.4	C.N.A HHS-CTC	0.6	C.N.A HHS-CTC
6/2/2019	O/C	C.N.A HHS-CTC	FT	C.N.A HHS-CTC
6/2/2019	0.2	C.N.A HHS-CTC	O/C	C.N.A HHS-CTC
6/30/2019	O/C	RN HHS-CTC	FT	RN HHS-CTC
6/18/2019	0.53	Technical Library-SW	0.53	Technical Library-Central
6/17/2019	FT	Library Mai Library-SW	FT	Library Mai Library-Central
6/25/2019	0.53	Library Mai Library-Central	FT	Facility Wo PW-Facilities
6/30/2019	FT	Enterprise TS	FT	Enterprise TS
6/30/2019	FT	Telecomm Public Safety	FT	Communic Public Safety
6/30/2019	O/C	C.N.A HHS-CTC	O/C	RN HHS-CTC

V. Budget:



Budget by Account Classification Report

Through 06/30/19 **UNAUDITED**

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Adopted Budget	Budget	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Recd	Prior Year YTD
Fund 100 - General Fund									
REVENUE									
Property Taxes	939,563.00	.00	939,563.00	78,296.92	.00	469,781.52	469,781.48	50	676,299.48
Public Charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	2,000.00	.00	2,000.00	252.00	.00	1,135.12	864.88	57	1,089.00
Other Financing Sources	.00	17,281.00	17,281.00	617.00	.00	17,281.00	.00	100	13,849.00
REVENUE TOTALS	941,563.00	\$17,281.00	958,844.00	\$79,165.92	\$0.00	\$488,197.64	\$470,646.36	51%	\$691,237.48
EXPENSE									
Personnel Costs	669,168.00	17,281.00	686,449.00	64,977.10	.00	337,996.20	348,452.80	49	453,116.80
Operating Expenses	272,395.00	.00	272,395.00	11,005.76	1,580.00	100,234.83	170,580.17	37	126,494.85
EXPENSE TOTALS	941,563.00	\$17,281.00	958,844.00	\$75,982.86	\$1,580.00	\$438,231.03	\$519,032.97	46%	\$579,611.65
Fund 100 - General Fund Totals									
REVENUE TOTALS	941,563.00	17,281.00	958,844.00	79,165.92	.00	488,197.64	470,646.36	51%	691,237.48
EXPENSE TOTALS	941,563.00	17,281.00	958,844.00	75,982.86	1,580.00	438,231.03	519,032.97	46%	579,611.65
Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	\$3,183.06	(\$1,580.00)	\$49,966.61	(\$48,386.61)		\$111,625.83
Grand Totals									
REVENUE TOTALS	941,563.00	17,281.00	958,844.00	79,165.92	.00	488,197.64	470,646.36	51%	691,237.48
EXPENSE TOTALS	941,563.00	17,281.00	958,844.00	75,982.86	1,580.00	438,231.03	519,032.97	46%	579,611.65
Grand Totals	\$0.00	\$0.00	\$0.00	\$3,183.06	(\$1,580.00)	\$49,966.61	(\$48,386.61)		\$111,625.83

VI. Other:

If you have any questions, please feel free to contact me at 920-448-4035.

cc: Troy Streckenbach – County Executive

DEPARTMENT OF ADMINISTRATION

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

CHAD WEININGER

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: www.co.brown.wi.us

DIRECTOR

July 24, 2019

Committee Date:
August 1, 2019

TO: Administration Committee
FROM: Chad Weininger
Director of Administration
SUBJECT: June Director's Report

I. Risk & Purchasing Department

Claims for May-June: Five (5) claims were filed since last report. 1) A foster parent alleging negligence of the county for failing to search a diaper bag prior to delivering it to the foster parent. 2) Damage to a vehicle due to debris from highway work. 3) Injury to a patron's finger from the door closing at the Central Library. 4) Allegation of neglect of a child, claiming the county did not remove the children from a foster home in a timely fashion. 5) Windshield damaged by rock from a county truck.

Incidents: Twelve (12) incidents were reported since the last update. 1) Damage to a car being struck by a highway vehicle after the car failed to stop at the red light. 2) Two (2) incidents of residents of shelter care engaging in physical altercations. 3) Two (2) incidents of rocks from county vehicles damaging windshields. 4) Two (2) incidents of bikes being stolen from outside the Central Library. 5) An employee rear-ended a vehicle while transporting a client of CPS. 6) A patron at ADRC passed out and the rescue squad was called. 7) A child fell from a stool at the Ashwaubenon Library and bit her tongue. 8) A child tripped on the carpet at the Central Library. 9) Money was stolen from a patron's purse at the Central Library.

New Lawsuits: One (1) lawsuit was filed. A small claims lawsuit was filed by a foster parent alleging negligence of the county for failing to search a diaper bag prior to delivering it to the foster parent. This suit was dismissed for procedural reasons.

Grievances: None.

Purchasing: Purchasing published/completed (4) RFBs, (1) OTP & (3) RFQs.

II. Finance Department

Electronic Pay Stubs: Payroll finished testing the new electronic pay stubs to include shift differential. All employees, including Board Supervisors, are encouraged to sign up for eSuite (available on the Common Applications part of the intranet) to access their paystubs and other personnel information on the secure online portal. By the end of 2019 we will stop printing pay checks, saving the County time and money. Special thanks to Payroll and Technology Services for all their hard work on this project.

2018 Financial Statements: The draft financial statements have been prepared and are being reviewed by the Finance Director and the CLA Audit Partner.

2020 Budget: Departments were given their levy targets on June 25 and they are meeting with Administration June 22-Aug 2 to review their budget submissions prior to bringing the budget to the County Executive Aug 5-19.

2019 Budget: Although it is early in the year, as of June 30, 2019, the County's general fund has a favorable budget variance, primarily because the Treasurer's office has earned about \$1M more on investments than expected to date. The other notable variance is that the Highway's winter repairs and maintenance budget was already \$690,000 over budget.

III. Tax Increment Finance District

Village of Allouez, City of Green Bay.

IV. New World ERP (Logos)/Kronos Projects Update

Work continues on implementing New World ERP (Logos) eSuite. Approximately 35% of employees have activated their eSuite account.

The Statement of Work for the Kronos TeleStaff Scheduling System is completed. Both the Sheriff's Office and Public Safety Communications (PSC) will be using this scheduling system. Project kickoff meetings will be occurring soon.

Scheduled system maintenance occurred on 6/6/19 and 7/8/19 to resolve various New World ERP (Logos) system issues.

V. 2019 Contingency Fund Usage

Starting Balance	\$300,000
Usage to date	<u>-\$ 17,000</u>
Balance	\$283,000

Usage Details:

- 1) \$7,000—County Clerk: to begin moving from the filing of hard copy documents to storing them in electronic format.
- 2) \$10,000—Public Works-Facilities: to obtain an estimate for the potential Courthouse Security project per the PD&T Committee action taken on June 3, 2019.

VI. Other

If you have any questions, please feel free to contact me at 920-448-4035.

cc: Troy Streckenbach – County Executive

Room Tax Analysis

Analysis of 2019 vs 2018 - Room Tax Data from Associated Bank's Report

	Deposits Made by Munis - Based on Actual Dates Deposited with Associated Bank		Month to Month		Year to Date	
	2018	2019	Change 19 vs. 18		Change 19 vs. 18	
			Dollar	Percent	Dollar	Percent
January (December Room Tax)	478,587.50	578,893.15	100,305.65	20.96%	100,305.65	20.96%
February (January Room Tax)	279,033.37	293,035.89	14,002.52	5.02%	114,308.17	15.09%
March (February Room Tax)	336,727.03	343,676.86	6,949.83	2.06%	121,258.00	11.08%
April (March Room Tax)	424,232.77	481,488.04	57,255.27	13.50%	178,513.27	11.76%
May (April Room Tax)	431,010.77	467,587.07	36,576.30	8.49%	215,089.57	11.03%
June (May Room Tax)	464,200.96	-	(464,200.96)	-100.00%	(249,111.39)	-10.32%
July (June Room Tax)	511,572.94	-	(511,572.94)	-100.00%	(760,684.33)	-26.00%
August (July Room Tax)	683,069.61	-	(683,069.61)	-100.00%	(1,443,753.94)	-40.01%
September (August Room Tax)	644,153.08	-	(644,153.08)	-100.00%	(2,087,907.02)	-49.10%
October (September Room Tax)	811,342.54	-	(811,342.54)	-100.00%	(2,899,249.56)	-57.25%
November (October Room Tax)	689,498.80	-	(689,498.80)	-100.00%	(3,588,748.36)	-62.38%
December (November Room Tax)	454,687.82	-	(454,687.82)	-100.00%	(4,043,436.18)	-65.13%
	6,208,117.19	2,164,681.01				